



## **2014 INTERNATIONAL PLOWING MATCH & RURAL EXPO**

### **EDUCATION**

#### **GENERAL TRANSPORTATION GUIDELINES**

Student safety and fluidity in arrival/departure procedures are essential. This document outlines the procedures for bus transportation.

1. Upon an arrival a bus volunteer will enter the bus and remind teachers and students of the procedures.
2. Each teacher and bus driver will be handed a reminder of the pick up procedures which will include the time, place and colour assigned.
3. Students and the teacher will exit the bus and enter the IPM through the appointed gate.
4. At the designated pick up area coloured banners will be positioned. A volunteer will be assigned to each colour. The students and teachers will arrive at the designated time and be given a reminder to use the washroom before exiting.
5. Teachers will be asked to take attendance and line students up.
6. Once ready the volunteer will provide the group with their 'goody bag' and have the group head to the proper line that matches their colour. At this point, a check will be made by the Transportation Organizer before heading for the bus.