



**International Plowing Match & Rural Expo**  
**Tuesday, September 19 - Saturday, September 23, 2023**  
**Bowling Green, Amaranth Township, Dufferin County**



## Application for Exhibitor Space – INDOOR (page 1 of 4)

**(Booth in Large Tent with 10' frontage x 10' depth = 100 sq. ft., includes 1 Unit Category 1 Hydro)**

<b>Company Name:</b>			
<b>Company Name for Printing</b> (if different from above):			
<b>Address:</b>	<b>City:</b>	<b>Postal Code:</b>	
<b>Application Contact Name:</b>			
<b>Phone:</b>	<b>Fax:</b>	<b>Cell:</b>	
<b>Email Address—providing your email gives the OPA permission to communicate with you by email:</b>			
<b>On Site Contact Name</b> (for emergencies, if different from above):			<b>Cell:</b>
<b>Brief Description of Items/Services to be Displayed or Sold. Only those listed can be exhibited. Include manufacturer or brand if applicable:</b>			
	<b># Booths</b>	<b>Price</b>	<b>Total</b>
<b>Display Booth Only (No Retail Cash &amp; Carry Items):</b>			
Before/On June 30, 2023:	<input type="text"/>	Booths at \$695 each	\$ <input type="text"/>
After June 30, 2023:	<input type="text"/>	Booths at \$775 each	\$ <input type="text"/>
<b>Retail Selling Booth (Cash &amp; Carry Items Sold):</b>			
Before/On June 30, 2023:	<input type="text"/>	Booths at \$1,350 each	\$ <input type="text"/>
After June 30, 2023:	<input type="text"/>	Booths at \$1,475 each	\$ <input type="text"/>
			<b>Subtotal:</b>
			<b>HST (13%):</b>
<b>All Exhibit Locations are Allocated by Management.</b>			<b>TOTAL:</b>
<b>HST# 10780 0153 RT0001</b>			<input type="text"/>
<i>(Extra Hydro and Furnishings are not included in the cost of exhibit space. Please use the separate forms included in this Exhibitor Package to order these items.)</i>			
<input type="checkbox"/>	<b>FULL Amount Visa</b>	<input type="checkbox"/>	<b>FULL Amount Mastercard</b>
<input type="checkbox"/>			<b>Cheque for FULL Amount</b>
<b>Card #:</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Name on Card:</b>	<input type="text"/>		<b>Expiry:</b> <input type="text"/> / <input type="text"/>
		<b>Code:</b>	<input type="text"/>
<b>NO REFUNDS AFTER AUGUST 1<sup>ST</sup>. A \$50 ADMINISTRATION FEE WILL APPLY TO CANCELLATIONS MADE PRIOR TO AUGUST 1<sup>ST</sup>.</b>			<b>Continued</b> ⇨



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## **Application for Exhibitor Space - INDOOR (page 2 of 4)**

### **INSURANCE**

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

**Comprehensive General Liability of \$2,000,000**

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming "The Ontario Plowmen's Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5" as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. **The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.**

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

- b) The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.
- c) The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.
- d) The exhibitor hereby waives on behalf of the exhibitor's insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.
- e) In the event of a claim, notice must be given to the Ontario Plowmen's Association and the 2023 International Plowing Match and Rural Expo Local Committee Inc.

**I acknowledge I have the appropriate insurance in place and that I am solely responsible for obtaining the insurance at my own expense. I understand that the above rules and regulations apply and that breaking any rules will result in the cancellation of my exhibit and forfeiture of my payment.**

**I also accept the terms of the Release of Liability, Waiver and Assumption of Risk above. Initials**

**Insurance Company (not broker):** \_\_\_\_\_

**Policy Number:** \_\_\_\_\_

**Expiry Date of Insurance:** \_\_\_\_\_

**We have included an insurance certificate from our Insurance Company with our application**

**OR**

**We have applied for exhibitor insurance through the Duuo Vendor Insurance programme**



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## Application for Exhibitor Space - INDOOR (page 3 of 4)

Please select a category of tent placement that may best suit you. If nothing is selected, you will be placed in the most suitable area available.

**Agricultural**

**Rural Living  
(includes  
community  
services)**

**Commercial  
Market**

**Lifestyles**  
(additional  
approvals may  
be required)

**Agricultural  
Education**  
(additional  
approvals may  
be required)

**Antiques  
and  
Historical**  
(additional  
approvals may  
be required)

**Forestry/  
Conservation**  
(additional  
approvals may  
be required)

**Dufferin  
Board of  
Trade**  
(additional  
approvals may  
be required)

Are you planning to have demonstrations, contests, draws, raffles, musical entertainment, complementary food, product give-aways, or any other related special activities? (Please complete separate form in Exhibitor Book)

Yes

No

Would you like your exhibitor package (includes your tickets) mailed or held at the OPA Site Office for pick-up when you arrive at the IPM for set-up?

Mail

Pick-Up

If "Mail" was chosen above, please provide mailing address below *if different from the application address*:

Contact Name:

Address:

City:

Postal Code:

Phone:

Fax:

Cell:

Email Address—providing your email gives the OPA permission to communicate with you by email:

### Daily Admission Passes and Vehicle Parking Passes for Indoor Exhibits (with Purchase of Space)

Number of Booths (frontage)	Red Vehicle Passes	Green Vehicle Passes	Daily Admission Passes
1 (10' Frontage)	1	2	10
2 (20' Frontage)	1	3	20
3 (30' Frontage)	2	4	30
4 (40' Frontage)	2	5	40
5 (50' Frontage)	3	6	50

**Important Notes About Passes:**

- **Daily Admission Passes are valid for ONE person on ONE day only.**
- Vehicle Passes are valid from September 19-23, 2023 and must be displayed in your vehicle at all times.
- Only vehicles displaying a Red Vehicle Pass will be allowed access to Tented City.
- Only vehicles displaying a Red Vehicle Pass will be allowed to park adjacent to their tent if space permits.
- Green Vehicle Passes allow access to Green parking lots adjacent to Tented City.
- All other parking will be located in the General Public parking lots.
- Additional passes will also be available for purchase at the OPA Site Office during the Match (or ordered in advance using the form in the Exhibitor Book).



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**Additional Information (if applicable):**

**Photo Release:**

Participants/Exhibitors/Vendors involved in any activities offered by the Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. may be photographed or videotaped during participation.

The undersigned hereby consents to the use of these photographs and/or videos without compensation on the Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. websites or in any editorial, promotional or advertising material produced and/or published by Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc.

And further, the undersigned consents to promotional usage for upcoming IPMs.

**Initials**

**THE UNDERSIGNED HEREBY MAKES APPLICATION FOR SPACE AND AGREES TO ABIDE BY SHOW RULES, REGULATIONS, TERMS AND CONDITIONS.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**Reminder:**

**The exhibitor application process requires the following to be submitted:**

- full payment for exhibitor space and any services
- completed application form for exhibitor space and any other required forms
- accurate insurance certificate or insurance purchased through the Duuo Vendor Insurance programme

Once an exhibitor has been approved to participate in IPM 2023, a welcome letter with a receipt for payment will be sent to the application contact. The application process must be finalized before an exhibitor will receive passes and be permitted to set up onsite.

**Send Completed Application to:**

**Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5**

**Email: [admin@plowingmatch.org](mailto:admin@plowingmatch.org) Fax: (519) 767-2101**

**Tel: (519) 767-2928 (800) 661-7569**