



Breathe In Dufferin - Ontario's Heartland



EXHIBITOR INFORMATION

Rules, Regulations and Application Forms



International Plowing Match & Rural Expo

SEPTEMBER 19 – 23, 2023

284029 County Rd 10, Amaranth (Bowling Green), Dufferin County, Ontario

2023 INTERNATIONAL PLOWING MATCH AND RURAL EXPO

Dear Exhibitor:

WELCOME to the 2023 International Plowing Match and Rural Expo!
“Breathe in Dufferin ---- Ontario’s Heartland”

The County of Dufferin is made up of nine municipalities in a geographic area of almost 1,490 square kilometers (575 square miles). The area can claim the title of “Ontario’s Heartland” for so many reasons. The Townships of Amaranth and Grand Valley will be joined by the Townships of Mulmur, Melancthon, East Luther, East Garafraxa, the Towns of Mono, Orangeville and Shelburne as they roll out the red carpet to showcase all that makes the Dufferin County residents and businesses so very proud.

Found within a few hours drive of many large Canadian centres, including Brampton, Mississauga, Toronto to the south and east, Barrie to the north, Owen Sound to the northwest and Guelph to the west, the “Heartland of Ontario” will offer something special for all visitors to IPM 2023. Highway access from all directions makes travelling to Bowling Green convenient and enjoyable.

Agriculture dominates the economy of Dufferin County. Dufferin grows enough potatoes in one year to feed the Dufferin County for almost eight years-----and their potatoes are in great demand throughout Ontario and beyond! According to the most recent statistics available, beef is the leading commodity followed by dairy, soybeans , potatoes and corn.

The natural beauty of Dufferin attracts tourists from throughout the world. Dufferin County is the highest plateau immediately south of Georgian Bay and as such forms the watershed between the four lakes: Huron, Erie, Ontario and Simcoe. The Saugeen, Grand , Credit and Nottawasaga Rivers take their rise in Dufferin. Dufferin is 1700 feet above sea-level and about 1400 feet above the level of downtown Toronto.

THE 2023 INTERNATIONAL PLOWING MATCH AND RURAL EXPO will uniquely showcase the past, present and future in a wide-range of exhibits that will feature agriculture, plowing, food, tourism, agri-tourism, rural living, technology and so much more.

Along with the Ontario Plowmen’s Association, this year’s IPM is being hosted by the Municipality of Amaranth, the Municipality of Grand Valley and the County of Dufferin. All towns, villages and rural areas are offering their full support to make this a truly historic event for everyone who participates in any way.

This year’s Local Organizing Committee is an amazing group of talented and enthusiastic individuals. Each volunteer brings their skills and dedication to the shared goal of creating a dynamic event for all participants. Couple this group with the enthusiastic OPA Advisory Councillors, Directors and Staff and you have the formula for success.

The transformation from fertile fields to the Tented City, the RV Park and other features of the IPM is really remarkable. As always, we ask that you respect the land as if it was your own. We also remind you that because the event is held in farm fields, certain adjustments and precautions must always be uppermost in our minds as we plan this great event.

Preference for water supplies will be given to food vendors and those exhibits showcasing livestock. Premier Event Tent Rentals the Official Tent Supplier to IPM 2023 and will be providing 24-hour service on-site for the duration of the event. A beautiful selection of landscaping supplies will be offered but be sure to order early for the best selection. **PLEASE NOTE**: **Once confirmed, we will send your lot location/exhibit location to the various Service Providers (Landscaping, Hydro, Tent/Building Permit, etc.)**

Be sure to visit **MUTUAL SQUARE** which will be the hub of activity at the Main Stage, IPM 2023 Souvenirs Tent, Future IPMs Tent and much more. The **HYDRO ONE Education Centre** will once again bring the accurate and positive story of food production to our future consumers and future producers.

PLEASE BE SURE TO REVIEW THE FORMS FOR THE TENT/BUILDING PERMIT PROCESS. IF YOU HAVE QUESTIONS ABOUT THIS FORM, PLEASE CALL OUR OFFICE.

PLEASE respect the 5:00 p.m. Departure Time on Saturday, September 24th. We will not allow the increased risks of accidents to our exhibitors or our visitors because of Exhibitor early-departure traffic.

Please review the Rules and Regulations included on the following pages. **SOME RULES HAVE CHANGED!!!!!!!** We've tried to include answers to any questions you might have. We trust that by including as many details as possible now, your planning for and experience at the IPM will be successful and enjoyable.

We encourage you to book your Exhibit Space and related services EARLY and plan for another successful International Plowing Match and Rural Expo. ALL OF US enthusiastically look forward to welcoming you to Dufferin.

If you have any questions, please do not hesitate to contact us.

Yours truly,
ONTARIO PLOWMEN'S ASSOCIATION

Cathy

Cathy Lasby
Executive Director
Cathy@plowingmatch.org

IMPORTANT PLANNING DATES

2023 International Plowing Match and Rural Expo

BE SURE TO BOOK YOUR EXHIBITOR

SPACE EARLY...AND SAVE

JUNE

**30 INDOOR & OUTDOOR EXHIBITORS -
BOOK TODAY AND SAVE---SEE
APPLICATIONS FOR SAVINGS**

JULY

1 Be sure to order Landscaping Supplies
EARLY!

31 Health Unit applications due----Food
Concessions

AUGUST

1 Deadline for listings in Official Show Guide

1 Permission Request to Dig or Excavate
due

1 Application for Special Attractions

1 Application for On-Site Residency due

1 Tent Rental Order Form to Premier Events
Tent Rentals

8 Advertising Deadline BETTER FARMING

21 Construction of Buildings on-site
may begin

25 Order Forms for Additional Passes due

25 Exhibitor Products and Services Orders
due

SEPTEMBER

1 Parade Entry form due

5 Outdoor Exhibitors may begin move-in

5 Forklift Service will commence until
September 25th

14 Site Protection in Tented City commences
(Noon)

15 Food Vendors may move in/set up

16 Indoor Move-in may begin set up
(after 12 noon)

17 WORSHIP SERVICE

18 All exhibitors must be completely set up
ready for inspection (by 5:00 p.m.)

18 All delivery trucks etc. must be removed and
set up complete by 5:00 p.m.

19 OPENING DAY

22 Celebration of Excellence Banquet including
the crowning of the 2023-23 Ontario Queen
of the Furrow

23 CLOSING DAY

24 Indoor Exhibits must be removed from site
(by Noon)

25 Site Protection on Site concludes (Noon)

OCTOBER

6 All exhibits must be completely moved off
the grounds

2023 INTERNATIONAL PLOWING MATCH AND RURAL EXPO

GENERAL INFORMATION

1. ONTARIO PLOWMEN'S ASSOCIATION

519-767-2928 1-800-661-7569 Fax: 519-767-2101 www.plowingmatch.org

Cathy Lasby Executive Director & Exhibits Co-ordinator
cathy@plowingmatch.org

OR

Sharon McCorquodale Programme Co-ordinator
admin@plowingmatch.org

2. INVITATION TO EXHIBITORS

In keeping with the mandate of the Ontario Plowmen's Association (OPA), exhibitors related to agriculture, food, education, environment or rural living are invited to participate in the International Plowing Match and Rural Expo. The OPA reserves the right to accept, decline or limit the numbers and types of exhibitor applications. Unless authorized by the OPA, no used, second-hand or rebuilt articles or goods are permitted for display and/or sale by the exhibitor. Only those items identified in the contract application may be displayed and/or sold. **Sub-letting of space is strictly prohibited. Generators are not allowed.**

3. HOURS OF OPERATION

Tuesday, September 19th thru Saturday, September 23rd, 2023
Hours are 8:30 a. m. to 5:00 p.m. daily

Exhibits are to remain intact until the close of the show at 5:00 p.m. on Saturday, September 23rd, 2023.

DUE TO THE INCREASED RISKS OF ACCIDENTS TO OUR EXHIBITORS AND VISITORS, NO EXHIBITOR IS ALLOWED TO LEAVE PRIOR TO 5:00 P.M. ON CLOSING DAY.

4. APPLICATIONS

APPLICATIONS (WITH PRICES) MAY BE FOUND STARTING AT page "B1".

Methods of payment: Credit card (Visa or Mastercard), cheque, cash, or money order.
INDOOR & OUTDOOR EXHIBITORS - BOOK BY JUNE 30TH AND SAVE.

After September 1st, 2023, credit card, cash or certified cheque only. **Full payment MUST be received prior to set up.**

The Ontario Plowmen's Association reserves the right to release any rental space that has not been paid in full and any deposit paid will not be refunded. **Payment in full and proof of insurance must be received before admission tickets can be distributed and setting up will be permitted.**

5. HEALTH AND SAFETY

The Ontario Ministry of Labour advises that workers installing temporary structures, tents and buildings on the IPM site fall under the scope of the Occupational Health and Safety Act, Ontario Regulation 213/91.

Exhibitors must ensure all individuals work in compliance with health and safety procedures as legislated by this act. For the protection of both the general public and exhibitors, all demonstrations and static exhibits must conform to accepted safety practices (i.e., safety barriers around moving equipment, bracing on extended loaders, use of proper extension cords, etc.)

Helium filled balloons will not be permitted on site.

6. NO SMOKING OR VAPING OR CANNABIS AT THE INTERNATIONAL PLOWING MATCH AND RURAL EXPO

For years, the IPM has been a family-friendly and **smoke-free** event. This year's event in the Township of Amaranth is no different. As per the government rules, **SMOKING & VAPING WILL NOT BE ALLOWED** on the IPM properties.

- “smoking” means smoking (inhaling and exhaling) **or holding lighted tobacco or cannabis** (medical or recreational)
- “vaping” means inhaling or exhaling vapour from an electronic cigarette (e-cigarette) **or holding an activated e-cigarette**, whether or not the vapour contains nicotine

Attendees---Visitors/Exhibitors/Event Staff/Volunteers

Signs will be placed at the entrance to the IPM letting people know that this is a Smoke-Free, Vaping-Free and Cannabis-Free event. If attendees wish to smoke or vape they must leave the grounds of the IPM and return to their vehicle. Anyone who is found to not be obeying the prohibition on smoking and vaping will be removed from the Match grounds and barred from re-entry.

Food vendors

In accordance with the *Smoke-Free Ontario Act*, all food vendors that have tables that are for attendees to eat and drink must have ‘No Smoking and No Vaping’ signage on their tables. Signage may be provided by the Health Unit.

Signs are also required in every washroom.

Event staff and other vendors with RV Trailers

For staff and owners of booths and events at the IPM who have trailers that will be their own private dwelling for the duration of the Match, smoking and vaping are permitted inside of trailers. However, if any part of the trailer is being used as a workplace, then the entire trailer must be smoke-free and vaping-free.

7. **EXHIBITOR PARKING**

- Exhibitors will receive GREEN Vehicle Passes that allow the exhibitor to park their vehicle in the green parking areas adjacent to the Tented City. Additional green passes (pro-rated according to exhibit size) are available at no charge.
- Vehicle access into Tented City requires a **RED VEHICLE PASS**. Exhibitors with a Red Vehicle pass are permitted to travel on “Service Roads” before and after show hours. For Outdoor Exhibitors, the Red Pass allows you to park at *the rear and within the confines of your lot*. For Indoor Exhibitors, the Red Pass allows you to park in an area behind your exhibit tent. **Parking is not allowed on the Service Roads.**
- Traffic is restricted to Service Roads Only. **Vehicular Traffic is not allowed on “Streets” or across other Exhibitor lots before or during the week of the Show.** Vehicular Traffic in Tented City during show hours is not permitted (with the exception of authorized emergency, service and shuttle vehicles).

In the event of inclement weather, the Management reserves the right to divert traffic from the Tented City to an adjoining parking area.

8. **EXHIBITOR PASSES**

- Exhibitors will receive daily admission passes for each day according to the amount of space purchased (see chart).
- Additional Exhibitor passes (for Staff) may be purchased for \$17.70 each plus HST in advance (see enclosed form) or at the OPA Show Office (in the Service Area at IPM 2023) from Thursday, September 14th to Saturday, September 23rd (during regular office hours – 8:00 am to 5:30 pm).
- **NOTE:** Drivers and passengers entering Tented City with a Red Vehicle Pass each require a daily admission pass.
- **On-Site residents:** Daily passes included with the space rental will be reduced by five for each on-site resident exhibitor.

9. **ADVERTISING**

The Ontario Plowmen’s Association and the International Plowing Match and Rural Expo, in co-operation with BETTER FARMING, will be printing the **Show Guide** and exhibitor listings to promote the event and its exhibitors. Those Exhibitors not wishing to have their name and/or contact information listed should send their requests in writing to the Ontario Plowmen’s Association at the time of submitting their application.

10. **SITE PROTECTION**

- Increased Site Protection will commence at Noon on Thursday, September 14th until Noon on Monday, September 25th inclusive.
- **The OPA and the IPM assume no responsibility for the site protection of any exhibitor’s property or contents in their exhibit area.**

11. ON-SITE RESIDENTS

- For Site Protection purposes, a **limited** number of Outdoor Exhibitors are permitted to reside on their lots in RVs/campers (tents not allowed).
- Exhibitors intending to reside on-site must forward a list of the occupants to the OPA by August 1st (Form enclosed).
- Residents must be on their site as of 8:00 p.m. unless they have notified the Site Protection Office otherwise. **THIS RULE WILL BE STRICTLY ENFORCED.**
- Daily passes included with the purchase of space will be reduced by five for each On-site Resident-Exhibitor.
- An on-site residency pass will be issued for each occupant.
- An additional charge will apply where the number of on-site residents exceeds the daily pass allotment.
- Those registering after August 1st are required to exchange 5 daily passes for an on-site residency pass or purchase an on-site residency pass at a cost of \$100 (including HST).
- On-site residents are not permitted to walk throughout the Tented City after closing.
- **An on-site resident pass will allow re-admission to Tented City ONLY in the evening. A regular Exhibitor Pass will be required for admission at any other time.**

12. DIGGING ON SITE

Outdoor exhibitors and food concessions who plan to dig holes, move topsoil, or install concrete below grade or lay asphalt must receive prior approval. The enclosed form must be forwarded to the OPA by August 1st. This form is a PERMISSION REQUEST FORM ONLY. You must make further arrangements with Exhibitor Services or an outside contractor to have your work completed. **The exhibitor is also responsible for work and costs to return their site to the original condition. YOUR LOT must be returned to the condition in which you first found it.**

13. FORKLIFT SERVICE

Forklift service will be available from 8 am to 5 pm, September 12 to 26. For service outside these hours, special arrangements will have to be made, for which a charge will apply. If unique requirements for unloading are necessary, please call in advance:

Larry Melen, Tented City Equipment, Tel or text 519 216 7969

mail ldmelen@hotmail.com

14. STORAGE

There will be a designated storage area for exhibitor vans and trailers.

15. MOVE OUT

- NO EXHIBITOR may commence dismantling or moving out any exhibit or part thereof prior to 5:00 p.m. on Saturday, September 23rd, 2023.
DUE TO THE INCREASED RISKS OF ACCIDENTS TO OUR EXHIBITORS AND VISITORS, NO EXHIBITOR IS ALLOWED TO LEAVE PRIOR TO 5:00 P.M. ON CLOSING DAY.
- Exhibitors are totally responsible for dismantling and moving out their exhibits. Exhibitors must remove all items they bring to the site. **This includes ALL GARBAGE AND ALL CARDBOARD BOXES. IF GARBAGE IS LEFT ON YOUR DISPLAY LOT, A REMOVAL CHARGE WILL APPLY.**

16. SERVICES

- Ontario Plowmen's Association Show Office, IPM Local Committee Office and Tented City/Exhibitor Services will be located in the Service Area (just off Dufferin County Road 10)
- First aid and emergency services will be located at the Exhibitor Entrance.

17. ELECTRICAL SERVICES

See electrical order form enclosed for regulations.

Please Note: NO Generators allowed on the site. (Exception: Building construction prior to show opening).

18. TENTS

The official tent supplier is:

**Premier Event Tent Rentals
10 Carson Court, Brampton, Ontario L6T 4P8
Office: 416-225-7500
Paul Usher: 647.966.3146 paul@premiereventtent.ca**

During the IPM, they will be located on-site in the Service Area. See enclosed order form.

Exhibitors who own their tents may erect same (you are also responsible for your own Building Permit, Tent maintenance and Tent removal). Exhibitors who do not own their own tents, must order from the Premier Event Tent Rentals.

- All tents must be approved by the Fire Inspector and conform to the Ontario Building Code. Fill out the enclosed forms and be prepared for a possible additional charge from the County of Dufferin.
- All tents must have fire extinguishers and be in compliance with the Fire Code **Section 2.9 Tents and Air-Supported Structures**

2.9.1.1 Tents and air-supported structures shall be in conformance with the Building Code.

Flame proofing treatment

2.9.2.1. Flame proofing treatments shall be renewed as often as necessary to ensure that the material will pass the match flame test in NFPA 701, "Standard Methods of Fire Tests for Flame-Resistant Textiles and Films".

Combustible materials

2.9.3.1 Hay, straw, shavings or similar combustible materials other than that necessary for the daily feeding and care of animals shall not be permitted within a tent or air-supported structure used for an assembly occupancy, except that sawdust and shavings may be used if kept damp.

Smoking and Open Flames

2.9.3.2 Smoking and open flame devices shall not be permitted in a tent or air supported structure unless provisions have been made for such activities under the fire safety plan.

Fire alarm system or firewatch

2.9.3.3 (1) Despite Article 2.9.1.1., if a tent or air-supported structure does not have a fire alarm system that conforms to the Building Code,

- (a) it may have an approved fire alarm system that does not conform to the Building Code where the reliability and performance of the system will provide an adequate early warning level, or
- (b) a person shall be employed for firewatch duty.

2.9.3.4

(1) A person employed for firewatch duty in accordance with Article 2.9.3.3. shall:

- a) be familiarized with all safety features, including the fire safety plan as provided in conformance with Section 2.8 and the condition of exits, and
- (b) patrol the area to ensure that the means of egress are kept clear and that regulations are enforced.

19. DISPLAY SUPPLIES

For exhibit furnishings (e.g., tables, chairs):

Exhibitors may rent furnishings from a supplier or bring their own.

RVS Exhibitional Draperies
475 James St S, PO Box 2860
St Marys, ON N4X 1A5
Tel – 519-349-2024
Email – admin@rvsdraperies.com

McLean Sherwood Event Rental
55 Townline
Orangeville, ON L9W 1V5
Tel – 1-888-253-0811
Email – info@mcleansherwood.com

20. Equipment Rental Companies in the area include:

Please contact:

Larry Melen, Tented City Equipment
Tel or text 519 216 7969 email ldmelen@hotmail.com

21. For Plants, landscaping material, etc.: See form included

22. INTERNET SERVICE

For information concerning internet service, please contact:

IPM Office

IPM 2023info@plowingmatch.org

23. OFFICIAL SUPPLIER OF DEBIT/CREDIT MACHINES

Moneris Solutions
Cecile Chen | IB Sales Consultant
Toll Free 1-877-825-0361 ext 4086
Email: cecile.chen@moneris.com

24. PORTABLE FACILITIES

The co-ordination of all portable toilets in Tented City is through Chantler's Environmental Services Ltd. 1-800-265-3384. In order to maintain a high level of sanitation, exhibitors requiring a portable on their own site are required to obtain these services through this provider.

Additional rentals available through Chantler's Environmental Services:

\$410 per grey water tank (includes one pump-out per day, evenings only) –

Food Vendors order via the Food Vendor Application form

\$80 for additional pumping

\$250 per single cold-water sink

\$350 per single heated water sink

25. INSURANCE

All exhibitors must provide the OPA with proof of insurance, as outlined under the Terms and Conditions herein (#12). **The certificate must confirm that the “Ontario Plowmen’s Association and the 2023 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5” have been added as an additional insured.** As an alternative to your carrier, The Co-operators Insurance Company is offering coverage to IPM exhibitors at very reasonable rates through the Duuo Vendor Insurance program (details enclosed).

26. CONSTRUCTION MATERIALS

Displays may be constructed using steel, aluminium, glass, wood, plastic, etc. and any other non-combustible material as regulated by the Ontario Building Code. Combustible materials, including plastics, must have a flame spread rating not exceeding 150 and a smoke developed classification not exceeding 300. Aluminium nails and screws are not to be used in the construction of buildings. **All materials including nails and screws must be removed from the site following the close of the show.**

27. GARBAGE REMOVAL

All exhibits must be kept and maintained in a clean and orderly condition throughout the event and all waste, recyclables and unnecessary material must be removed by the exhibitor and placed on the Service Road (at the rear of your display) no later than 6:00 p.m. each day. In an effort to recycle as much as possible, please ensure that you follow the garbage sorting requirements including the use of the recycling containers.

28. DELIVERIES

PREPAID small shipments will be accepted at the O.P.A. Site Office located in the service area. All deliveries must be clearly marked indicating the Exhibitors name and location number in Tented City.

**The service entrance address is: 284029 County Road 10
Amaranth (Bowling Green), Ontario
L9W 0X9
519-767-2928**

Delivery Trucks will be permitted in and out of Tented City between the hours of 7:00 a.m. to 8:30 a.m. and 5:30 p.m. to 6:00 p.m. during show days. Any deliveries required other than the times specified must be pre-approved by Site Protection and the OPA Management. Site Protection rules are for everyone's benefit, please co-operate.

29. SOLICITING

Soliciting is permitted only within the confines of your display area. Exhibitors, including food vendors, are not permitted to distribute and/or post any advertising and promotional materials except within the space leased by the Exhibitor. The advertising and promotions of the name and/or business other than that on the exhibitors' contract application is prohibited. Exhibitors must conduct their business in a neat and orderly manner, totally within the confines of their exhibit space and in such a way as to not conflict with other exhibitors. Salespeople and demonstrators are prohibited from operating on streets, aisles or elsewhere on the site. **The use of amplifiers to solicit is prohibited.**

30. CONTESTS AND PROMOTION

Contests and promotions, including complimentary food and drink, must be pre-approved by the Ontario Plowmen's Association (form enclosed). Contests, draws and like promotions conducted by Exhibitors in conjunction with their displays shall be of a clear-cut nature, and free of any obligation to the winner. The award or awards, and the terms of same, must be clearly stated on the entry/ballot. Awards which are conditional upon placing of an order, or which represent a credit to be applied as part of payment or an order, is not permissible. All food and drink must be pre-approved by the Local Health Unit.

Exhibitors must contact the Township of Amaranth if they are selling raffle/lottery tickets and the final draw will take place in the Township. For information, contact CAO/Clerk Nicole Martin (nmartin@amaranth.ca 519-941-1007 x 227) or Deputy Clerk Holly Boardman (hboardman@amaranth.ca 519-941-1007 x 226).

Any lottery licences, etc., that are required are strictly the responsibility of the exhibitor.

31. SOUND SYSTEMS

The use of live bands, recorded music, amplifiers, public address systems, etc. must be pre-approved by OPA Management (see enclosed request form). Exhibitors displaying or demonstrating mechanical devices or any apparatus capable of motion and/or noise must regulate their operation. Exhibitors using video and sound equipment must contain sound within their own exhibit. OPA Management reserves the right to control sound in the event it becomes a nuisance to adjoining exhibits.

OUTDOOR EXHIBITS

SPACE RENTALS

Outdoor Lots are 25' (frontage) X 70' (depth). Part lots are not available.

- **Space MAY NOT be sub-let.**
- **No Generators are allowed (except during early construction)**
- **See application for space rental rates.**

- Hydro, tent, telephone, internet and furnishings are not included in cost of exhibit space.

- All exhibitor placements will be allocated by OPA Management. Exhibitors purchasing 3 or more adjacent lots (75' frontage) will be considered first for corner lots.

MOVE IN AND SET UP

Exhibitors erecting buildings may commence construction after Monday, August 21st, 2023.

- All others may begin move-in on Tuesday, September 5th, 2023. Increased site protection begins on Thursday, September 14th, 2023.
- All debris, trucks, crates, etc. must be removed from the premises and set up must be complete by 5:00 p.m. Monday, September 18th, 2023.

MOVE OUT

DUE TO THE INCREASED RISKS OF ACCIDENTS TO OUR EXHIBITORS AND VISITORS, NO EXHIBITOR IS ALLOWED TO LEAVE PRIOR TO 5:00 P.M. ON CLOSING DAY.

All exhibits must be completely moved off the grounds no later than Friday, October 6th, 2023.

PLEASE NOTE:

- **All exhibit space (land) must be returned to its original workable condition.**
- **Exhibitors must remove all garbage from their site (including ALL Cardboard boxes and mulch).**
- **Service charges for clean-up and restoration will apply.**

OUTDOOR EXHIBITS

INDOOR EXHIBITS

(In Tents Co-ordinated by the OPA/IPM)

SPACE RENTALS

Indoor booths are 10' (frontage) X 10' (depth).

- **Space MAY NOT be sub-let.**
- Each 10' x 10' booth includes 1 electrical outlet -- 1500 watt (15-amp, 115-volt duplex receptacle).
- **REMINDER:** Backdrop curtains along the Tent Walls will **NOT BE Provided.** Where necessary (Centre Displays), an 8' backdrop curtain (or similar) will be provided.
- Three-foot side curtains (or similar) between exhibit displays will be supplied.
- No furnishings or floor coverings are supplied (your display space will be on grass). Furnishings and floor coverings are the responsibility of each exhibitor (contact the OPA Office for suppliers)
- **No generators are allowed.**
- All exhibitor placements will be allocated by OPA Management. Exhibitors purchasing a minimum of 20' frontage will be considered for a corner location.

SPECIFICATIONS

- All exhibit booths, displays, signage, decorations and products **MUST** be totally contained within the space allocated i.e. 10 feet frontage X 10 feet depth X 8 feet high. The side perimeter must not exceed a height of 3 feet for a distance of 6 feet from the front. If you are in doubt, ask for clarification **BEFORE** designing or erecting your booth.
- Any drapery requirements beyond those that may be supplied by the Ontario Plowmen's Association will be at the cost of the Exhibitor.
- All exhibit booths, displays, signage and decorations must pass all fire and safety inspections. They should be prefabricated, prefitted and ready for erection and installation upon arrival.
- All booths and decorations must adhere to Fire Code Standards. As stated in **Section 2.3.2.1---Interior Finishings, Furnishings and Decorative Materials**

INDOOR EXHIBITS

Decorative Materials:

2.3.2.1 (1) Drapes, curtains and other decorative materials, including textiles and films used in buildings, shall meet the requirements for a high degree of flame resistance as described in NOTE 4 of Test Method 27.1 of CAN2-4.2, "Textile Test Methods", when such drapes, curtains and other decorative materials are used in:

(c) any access to exit in a Group 'A' occupancy, and assembly occupancies with an occupant load of more than 100 persons, or

(d) any open floor area in a Group 'D', 'E' or 'F' occupancy exceeding 1500 square metres, except, when the floor area is divided into fire compartments not exceeding 1500 square metres in area and separated from the remainder of the floor area by fire separation having a 1 hour-fire-resistance rating.

- No combustible products may be used. Gas, propane and open flames are prohibited.

MOVE IN AND SET UP

- Move-in may begin Saturday, September 16th, 2023 (after 12 Noon)
- Increased site protection begins on Thursday, September 15th, 2023 and continues until noon on Monday, September 25th, 2023.
- ALL exhibitors must have their exhibits completely set up and ready for inspection by Monday, September 18th, 2023 at 5:00 p.m.

MOVE OUT

DUE TO THE INCREASED RISKS OF ACCIDENTS TO OUR EXHIBITORS AND VISITORS, NO EXHIBITOR IS ALLOWED TO LEAVE PRIOR TO 5:00 P.M. ON CLOSING DAY.

- All exhibits should be removed on Saturday, September 23rd (after 5:00 p.m.) and must be removed no later than Noon on Sunday, September 24th, 2023.
- All garbage must be removed and/or placed in the garbage bags provided.

Additional charges will apply to those leaving garbage, including cardboard boxes.

**Please call the Ontario Plowmen's Association Office
at 1-800-661-7569 for details on Exhibiting in the
Artisan/Quilt Vendor Areas.**

INDOOR EXHIBITS

FOOD CONCESSIONS

Space Rentals:

- Food concessions serving food are permitted on outdoor lots only.
- **Space may not be sub-let.**
- **NO Generators are allowed.**
- All food concession placement will be allocated by OPA Management.

New Food Vendors:

- New Food Vendors or those who have not participated in the past seven years (before 2016) as a food vendor at the International Plowing Match and Rural Expo must submit current photos of their display booth (inside and outside). Three current reference letters must also be provided. These must accompany the application.

Health and Safety:

“Effective July 1st, 2018, every food service premise is required to have at least one certified food handler on site at all times that the premises is operating in accordance with Section 32 of the Food Premises Regulation (O Reg 493/17)”

All food vendors must adhere to the rules and regulations of the Wellington-Dufferin-Guelph Health Unit. **All food vendors are required to notify the Health Unit that they are attending the IPM and provide information on how they will be preparing and handling food.**

For applications, requirements and guidelines, visit:
<https://wdgpublichealth.ca/IPM>

For more information, contact:

Wellington-Dufferin-Guelph Health Unit
160 Chancellors Way, Guelph ON N1G 0E1
T: 519-822-2715 ext 4753 phi.intake@wdgpublichealth.ca
www.wdgpublichealth.ca

- All commercial cooking (and Deep Frying) shall require certification under the Fire Code and have proof of certification.

Commercial Cooking Equipment

- 2.6.1.12** (1) Commercial cooking equipment shall be provided with exhaust and fire protection systems in conformance with NFPA 96, “Ventilation Control and Fire Protection of Commercial Cooking Operations”.
- (2) Despite Sentence (1), existing exhaust or fire protection systems may be approved.

- Food Vendors must also adhere to the Rules and Regulations as set out by the Ontario Plowmen’s Association and the 2023 International Plowing Match and Rural Expo Local Committee Inc.

FOOD CONCESSIONS

TECHNICAL STANDARDS AND SAFETY ACT (TSSA)

- ALL Food Vendors must adhere to the rules as set out by the Technical Standards and Safety Act in regards to the use and storage of Propane Tanks. Complete rules and application for Inspection Certificate are included for all Food Vendors. It is the responsibility of ALL FOOD VENDORS to make sure that the Inspection has been completed and approved PRIOR TO ARRIVAL at the International Plowing Match and Rural Expo.
- We urge you to contact TSSA to obtain complete rules in order to prevent additional inspections and charges on-site by TSSA.

Grey Water Tanks:

- Food concessions must use a holding tank for grey water.
- The rental cost is \$410.00 which includes the cost of emptying once per day (evenings only).
- The charge for additional pumpings will be \$80.00 each.
- These costs are the responsibility of the food vendors.
- Food vendors who have their own holding tanks will be responsible for arranging and cost associated with required pump out.
- Grey water tanks should be ordered when reserving space (See application form). Payment is to the Ontario Plowmen’s Association.

Alcohol:

- The sale of alcohol by exhibitors is prohibited.

Water:

- Water (for utility purposes only) is made available to Food Vendors on a first-priority basis.

Beverage Supplier:

- Only bottled products should be sold on site. **Note, fountain product sales are not recommended** by the Ontario Plowmen’s Association and the 2023 International Plowing Match and Rural Expo Local Committee Inc. for health and safety reasons.
- Food Vendors may choose the Beverage Supplier of their choice.

Move In and Set Up:

- Set up may begin Friday, September 15th, 2023 (unless earlier arrangements have been made with the OPA Management and approval from the Wellington Dufferin Guelph Health Unit).
- All Food Vendors must have their exhibits completely set up and ready for inspection by Local Authorities by Monday, September 18th, 2023 at 1:00 p.m.
- All Food Vendors must be completely inspected by the Local Authorities before opening for business.

TERMS AND CONDITIONS

ASSIGNMENT AND SUBLETING

1. The exhibitor agrees not to assign the exhibit contract agreement or any of the benefits provided herein, in whole or in part, without the express written consent of the Ontario Plowmen's Association (OPA). Consent may be granted or withheld and is at the sole discretion of the OPA. Any such disposition or attempt thereafter shall forthwith render this entire Agreement null and void. **Further, the exhibitor agrees not to sublet any part of its exhibit area to any other manufacturer, distributor, company or person.**
2. The exhibitor agrees to use the said space solely for the display and/or sale of its product(s) and/or service(s) manufactured, distributed or produced by the said exhibitor.
3. The exhibitor agrees that only name(s) displayed in the said exhibit space shall be those of the exhibitor's company, its principals and their product(s) and/or services(s).
4. The exhibitor agrees that the OPA may relocate or remove the Exhibitor when in the sole opinion of the OPA that such a move is necessary to maintain the character and/or good order of the Show.
5. All property of the exhibitor on display and for sale shall be at the sole and only risk of the exhibitor. The exhibitor is responsible at its cost for all insurance coverage related to participation in the Show.

COMPLIANCE AND CONDUCT

6. In case the exhibitor shall fail or refuse forthwith to comply with the orders or requests of the Management as herein provided, or in case the exhibitor shall permit any conduct, act or thing which in the sole opinion of the Management is vulgar or improper, or which in the sole opinion of the Management renders it advisable that the exhibitor should not be allowed to continue carrying on business under this Agreement, or in case the exhibitor shall fail to comply with, observe and perform the terms, provisions, covenants and conditions herein contained, and agree to, then and in any case the Management may forthwith terminate this Agreement and take possession of the space hereby assigned to the exhibitor. And, at the cost of the exhibitor remove him and all property there from, by force if necessary, and in that event neither the OPA nor the Management nor any of its officers or agents be liable in damages or otherwise, by reasons of such termination, closing or removal. The exhibitor hereby expressly waives and forever releases the OPA from all claims and demands of every nature arising out of matters contained in this section 6.
7. The exhibitor shall at all times be subject to and strictly comply with the Rules and Regulations, Terms and Conditions and General Information of the OPA and/or of the Management now in force hereafter given or passed, for the maintenance of order, the soliciting of any person or persons to buy, or the hawking or crying or announcing of any articles for sale, and shall see that all exhibitor's employees are at all times cleanly and neatly clad and orderly and polite in their conduct and speech, and that the space covered by this Agreement is kept perfectly clean. The exhibitor shall take special care not to permit the accumulation of rubbish, waste or paper or other combustible substances

within the space included in this Agreement. The OPA or Safety Inspector shall at all times have the right to enter upon and inspect the space allotted to the exhibitor, by force if necessary.

8. The exhibitor agrees to abide by all the Terms and Conditions, Rules and Regulations and General Information adopted by the Ontario Plowmen's Association in the best interest of the OPA, and further, the exhibitor agrees that the OPA shall have the right to adopt and/or amend any new rule and regulation, deemed necessary prior to and during the Event.

9. Any violation of the Terms and Conditions and Rules and Regulations and General Information of this Agreement will give the OPA the right to cancel this Agreement and expel the exhibitor. The exhibitor shall not occupy the exhibit space and further shall forfeit all payments made to date.

10. **Full payment must be received before exhibits may be set up.** In the event the exhibitor fails to make payment of the exhibit space, the OPA will have the right to sell the said exhibit space and the contents thereof at public or private sale. The exhibitor shall be liable for any deficiency or loss suffered by the OPA.

11. INDEMNITY AND HOLD HARMLESS

a) The exhibitor shall use and occupy its said exhibit space in a careful, safe, lawful and proper manner and shall so conduct its activities as not to endanger any property or any person therein and with the sole exception of claims arising entirely by reason of Act of God, shall indemnify and save harmless the OPA against any and all claims and costs of the OPA or of other persons arising in any way out of the performance of this Agreement by the exhibitor or that of the exhibitor's occupation of the said exhibit space unless caused by the negligence of the OPA.

b) The EXHIBITOR hereby releases the OPA from any and all liability to any person (including the exhibitor and third parties) for any loss, damage, injury to any person or property incurred in or upon the said exhibit space unless caused by the negligent act of the OPA.

c) I) Unless caused by the negligence or deliberate act or omission of the OPA, the OPA shall not be liable for any damage caused by any person or to any property. Without limiting the generality of the foregoing, "damage" shall include personal injury and death; "person" shall include the exhibitor, agents, employees, contractors, independent contractors, guests, patrons and any other person in the buildings or on the grounds.

II) Notwithstanding any eventuality, including the cancellation of the Show, and under no circumstances shall the OPA be liable to the exhibitor or any other person as herein defined for loss of business or loss of profit.

III) Under no circumstances shall the OPA be liable to the exhibitor or any person herein defined for theft, and subject Clause II C) I) above: breakage, damage by steam, water, wind, rain, snow or ice damage resulting from electricity, wiring, heating, ventilating, air conditioning, freon, ice making gases, elevating devices, stairs, seating or from any of the electrical or mechanical equipment or any structural element of the buildings.

IV) Under no circumstances shall the OPA be responsible for any damage caused directly or indirectly by another tenant, by the exhibitors or by another person as defined.

V) The exhibitor acknowledges that it has inspected the premises and that it is in satisfactory condition. Any defect, wrongful act, disturbance, dangerous circumstances or other circumstances shall be brought to the OPA's attention prior to the Event and in any event immediately.

VI) The OPA shall not be liable for any loss or damage sustained by the exhibitor resulting directly or indirectly from the entrance and exit gates to the grounds being closed for any reason or cause at any time during the time of this Agreement and Event, nor shall the OPA be liable for the loss or injury to any property, goods or effects of the exhibitor due to any cause whatsoever.

VII) The OPA will not be liable for the fulfillment of this Agreement as to delivery of the licensed exhibit space if non-delivery is due to fire, lightning, windstorm, flood, earthquake, explosion, act of public enemy, authority of law or any cause beyond the control of the OPA.

12. INSURANCE

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

Comprehensive General Liability of \$2,000,000

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming "The Ontario Plowmen's Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5" as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.

The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.

The exhibitor hereby waives on behalf of the exhibitor's insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.

In the event of a claim, notice must be given to the Ontario Plowmen's Association and the 2023 International Plowing Match and Rural Expo Local Committee Inc.

13. LICENCES AND FEES

The exhibitor agrees, at its cost, to obtain all necessary licenses and official permits for the purpose of carrying out the provisions of its agreement.

14. The exhibitor agrees to abide by the Ontario Electrical Safety Code, Ontario Regulation 794/80, which requires that all electrical equipment must be approved before it is lawfully advertised, displayed, offered for sale, sold or otherwise disposed of or used in Ontario. This includes electrical merchandise as well as lighting and display equipment.

15. No exhibitor shall display and/or sell any articles relating to or bearing the logo of the Ontario Plowmen's Association or local committee without first obtaining written approval from the OPA.

16. NO PETS POLICY

• Due to increasing concerns relating to health and safety as well as legal liability issues involving dogs and the general public, OPA has adopted a policy which prohibits pets in areas open to the general public (specifically in tented city, plow fields and parking areas.) The names of kennels will be provided at information kiosks for visitors who do arrive at the IPM with a pet.

• Residents in The RV Park who bring their pets are required to keep them within the confines of the RV Park area. Exhibitors who bring their pets to the IPM are required to keep them out of view and away from the general public during show hours.

• This policy does not apply to Service Dogs, or animals brought in as part of an exhibitor special event.

• See also item 12, insurance requirements.

17. ANIMAL CARE POLICY

The highest standards of nutrition, health, sanitation and safety shall be enforced at all times. Adequate provision must be made for ventilation, feeding and watering throughout the event. All handling, housing and veterinary treatment must ensure the health and welfare of the animals.

Owners/handlers are responsible for providing adequate provision for extreme weather conditions (i.e. rain, extreme heat, etc.). Owners/handlers are responsible for ensuring proper restraint of animals and the overall maintenance of pens, cages and viewing areas as they relate to public safety.

All animals must be free of contagious and infectious diseases. Standard health management is mandatory. Proof of vaccinations may be required.

Effective July 1st, 2018, the Ontario Ministry of Health and Long-Term Care have made changes to the RABIES immunization requirements for animals in Ontario. Please check with your Local Health Unit or your Veterinary to see if these rules changes affect the animals you will be bringing to the International Plowing Match and Rural Expo.

Animals may be subject to veterinary inspections. In the event any deficiencies are found, the owner/handler will be responsible for removing the animal(s) from the IPM site.

The Ontario Plowmen's Association does not endorse nor recommend "The Exhibitors Fair Guide" published in Austria. At no time has Exhibitor Information been supplied to this publication.



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Amaranth Township, Dufferin County, Ontario

Daily Admission Passes and Vehicle Parking Passes
Included with Purchase of Space

Outdoor

Number of Lots:	Red Vehicle Passes:	Green Vehicle Passes:	Daily Admission Passes:
1 (25' Frontage)	1	2	15
2 (50' Frontage)	2	3	30
3 (75' Frontage)	3	4	45
4 (100' Frontage)	4	5	60
5 (125' Frontage)	5	6	75
6 (150' Frontage)	6	7	90
7 (175' Frontage)	7	8	105
8 (200' Frontage)	8	9	120

Indoor

Number of Booths:	Red Vehicle Passes:	Green Vehicle Passes:	Daily Admission Passes:
1 (10' Frontage)	1	2	10
2 (20' Frontage)	1	3	20
3 (30' Frontage)	2	4	30
4 (40' Frontage)	2	5	40
5 (50' Frontage)	3	6	50

Food Concession

Number of Lots:	Red Vehicle Passes:	Green Vehicle Passes:	Daily Admission Passes:
1 (25' Frontage)	1	4	25
2 (50' Frontage)	2	5	50
3 (75' Frontage)	3	6	75
4 (100' Frontage)	4	7	100

Artisan & Quilt Exhibits

Booth	Red Vehicle Passes:	Green Vehicle Passes:	Daily Admission Passes:
1 (10' Frontage)	0	2	10

On-Site Residents

PLEASE NOTE: FIVE (5) Daily Passes will be deducted for each person staying in Tented City as an On-Site Resident

Important Notes About Passes:

- Daily Admission Passes are valid for **ONE** person on **ONE** day only.
- Vehicle Passes are valid from Sept. 19-23, 2023 and must be displayed in your vehicle at all times.
- Only Vehicles displaying a Red Vehicle Pass will be allowed access to Tented City
- Only Vehicles displaying a Red Vehicle Pass will be allowed to park on their own lot in Tented City
- Green Vehicle Passes allow access to Green parking lots adjacent to Tented City
- All other parking will be located in the General Public parking lots
- Additional passes will also be available for purchase at the OPA Site office during the Match (or ordered in advance using the form in the Exhibitor Book.)



September 19 – 23, 2023



We Welcome You to the 2023 INTERNATIONAL PLOWING MATCH AND RURAL EXPO (IPM)

Host Landowner – Paul Overgaauw
Bowling Green, Amaranth Township, Dufferin County
284029 County Rd 10, Amaranth (Bowling Green), ON L9W 0X9





2023 International Plowing Match and Rural Expo

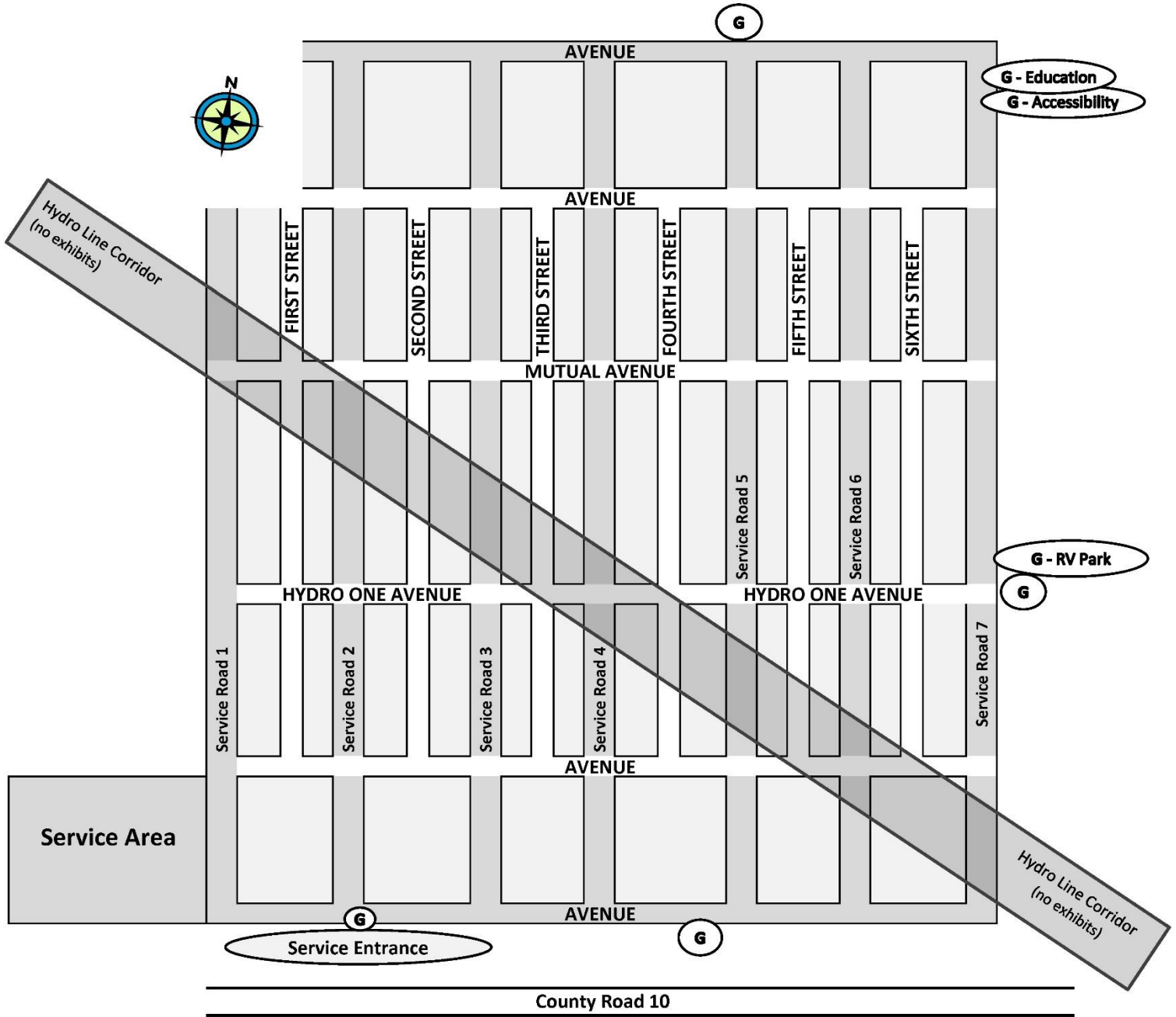
September 19 – 23, 2023

Bowling Green, Amaranth Township, Dufferin County



TENTATIVE TENTED CITY MAP

Tented City Address (Service Entrance): 284029 County Rd 10, Amaranth (Bowling Green), ON L9W 0X9



Subject to Change | Not to Scale | The tentative Tented City Map is provided only for general reference.

www.plowingmatch.org/ipm2023



188 Nicklin Road, Guelph, Ontario N1H 7L5 • 519-767-2928 • 1-800-661-7569 • fax 519-767-2101

www.plowingmatch.org

Re: Certificate of Liability Insurance

All exhibitors & vendors participating in the 2023 International Plowing Match and Rural Expo must have adequate Liability Insurance with a minimum \$2,000,000 limit. The Ontario Plowmen's Association insurance policy does not extend coverage to any exhibitors and requires you to submit a Certificate of Insurance or receive coverage through the Duuo Vendor Insurance programme for IPM exhibitors (<https://duuo.ca/vendor-insurance/2023-plowing-match/>).

IF USING YOUR INSURANCE COMPANY, ASK YOUR INSURANCE COMPANY TO PREPARE YOUR CERTIFICATE OF INSURANCE TO INCLUDE THE FOLLOWING:

1) Additional Insured under policy:

**Ontario Plowmen's Association and the
2023 International Plowing Match and Rural Expo Local Committee Inc.
188 Nicklin Road, Guelph, Ontario N1H 7L5**

2) Event name: 2023 International Plowing Match and Rural Expo

3) Policy number, Policy Effective Date and Policy Expiration Date

4) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than TWO MILLION DOLLARS (\$2,000,000) for bodily injury or death and for property damage. The policy will include the following:

- **Comprehensive General Liability of \$2,000,000**
- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

**SEND YOUR CERTIFICATE OF INSURANCE
TO THE ONTARIO PLOWMEN'S ASSOCIATION:**
Email: admin@plowingmatch.org Fax: 519-767-2101

Host of the International Plowing Match and Rural Expo



Duuo Vendor Insurance

We've partnered with Duuo to provide our vendors with access to easy and affordable vendor insurance. Say **goodbye** to pesky service fees and **hello** to coverage you can trust!

1-day policies starting at:
\$13.50

Our digital platform allows you to **purchase vendor insurance online in minutes**, providing flexible coverage for the days you'll be exhibiting without any cancellation fees or deductibles.

What's covered?



\$2 or \$5 million in liability

(Bodily injury and property damage)



Tenants' legal liability



Medical payments*



Products-completed operations

*We offer limited coverage for medical expenses incurred. For more detailed information on what's covered, please refer to your policy.



REMINDER

All vendors **MUST** have insurance in place while exhibiting at the International Plowing Match and Rural Expo.



Use the QR code or head to duuo.ca/plowing-match/ to purchase a package today!

Contact info@duuo.ca with any questions about your individual policies.

WE INVITE YOU TO ADVERTISE IN THE 2023



INTERNATIONAL PLOWING MATCH AND RURAL EXPO

OFFICIAL SHOW GUIDE

BUILDING on a tradition of excellence



Better Farming is once again proud to be working in partnership with the Ontario Plowmen's Association to design and produce the International Plowing Match and Rural Expo Official Show Guide.

REACH MORE potential customers

- 20,000 copies through targeted distribution
- 20,000 copies distributed exclusively at the Match
- Total of 40,000 copies printed

BRAND YOUR IMAGE

- Ads that are bright and bold, your business is sure to get noticed
- Customer reference guide. Includes site map, daily schedule and exhibitor list - makes your ad relevant to the reader
- Feature articles for long shelf life
- Four colour at no extra charge

INCREASE BUSINESS

- Digest-size magazine (5 3/8" x 8 3/8")
- Big enough to carry your message, small enough to carry

DATES & DEADLINES

Booking Deadline: Aug. 8, 2023
 Material Deadline: Aug. 15, 2023
 Distribution: Sept. 1, 2023
 2023 IPM Dates: Sept. 19-23, 2023

ADVERTISING SIZES & RATES

1/8 PAGE SQUARE	1/4 PAGE VERTICAL	1/3 PAGE HORIZONTAL	1/2 PAGE HORIZONTAL	FULL PAGE
\$340	\$550	\$700	\$970	\$1,800
2.375" x 1.825"	2.375" x 3.75"	4.875" x 2.5"	4.875" x 3.75"	5.375" x 8.375"

Rate Discounts: 5 per cent to clients submitting final digital material; 5 per cent to not-for-profit organizations

The Official Show Guide for the 2023 International Plowing Match and Rural Expo is brought to you by the publishers of



Book your ad today

GLENN RUEGG

Tel: 1-888-248-4893, ext 916

Cell: 519-216-4700

Email: glenn.ruegg@betterfarming.com



Tenting for the 2023 IPM

Premier Event Tent Rentals is proud to be the official supplier for tent rentals at the International Plowing Match. Premier has been providing top quality tents and service for numerous world-class events and is excited to be a part of the IPM moving forward. This guide has been created to assist you in the tent ordering process - should you have any questions or concerns you can contact Paul Ussher with Premier Tents at the contact information below

Please contact Premier as soon as possible to discuss your tent rental needs. Tents are booked on a first-come first-served basis, so book early to ensure maximum inventory flexibility.



General Notes

- All tents have a standard side-height of 8'
- 10' side heights are available at a 25% surcharge
- All pricing includes solid sidewalls. Clear and French Window walls are available for \$3 per linear ft.
- There will be on-site support from Premier staff before and during the event
- Tent orders must be paid in full before installation
- Pole, Frame, and Clearspan tents available (descriptions on next page)



Description of Tent Styles

Frame Tent

- Available in widths of 10', 15', 20', 30'.
- Free of interior poles.
- Guy straps extend 2-3ft around the perimeter.



Traditional Pole Tent

- Available in widths of 40', 60', 80'.
- Interior poles present throughout the tent.
- Most economical large tent option.
- Guy straps extend 5ft around the perimeter.



Clearspan Structures

- Available in widths of 10', 15', 20', 30', 40', 50', 60', 82'.
- Open interior, free of poles.
- No guy straps extending from tent.
- Sliding walls on every 10-15ft section allow you to open and close the walls with ease.





Tent Order Form

Please email completed form to paul@premiereventtent.ca

Company Name: _____

Contact Person: _____

Address: _____

Phone: _____ Email: _____

Lot # will be assigned by IPM

Tent Details:

Tent Style: _____ Tent Width: _____ Tent Length: _____

Type of Sidewall: _____

Intended Move-in Date: _____

Site Contact Name: _____ Phone: _____

Once received a quote will be provided and payment can be provided through our online payment portal.

Please provide a sketch in the area to the right of your intended tent location. Please indicate desired setbacks from your lot boundaries.

Please keep in mind that minimum required setback is 2.5' from all property lines. Pole tents require a minimum of 5' to allow space for staking.

Front of lot where pedestrians walk



Exhibitor Price List

The below pricing is a guide to various tent styles. This is not comprehensive. To see all available tent styles please visit www.premiereventtent.ca or contact us.

Frame Tents					
Size	Before August 1	After August 1	Size	Before August 1	After August 1
10'x10'	\$ 360	\$ 414	20'x20'	\$ 760	\$ 874
10'x20'	\$ 470	\$ 541	20'x30'	\$ 1,140	\$ 1,311
10'x30'	\$ 590	\$ 679	20'x40'	\$ 1,520	\$ 1,748
10'x40'	\$ 760	\$ 874	20'x50'	\$ 1,900	\$ 2,185
10'x50'	\$ 950	\$ 1,093	20'x60'	\$ 2,160	\$ 2,484
15'x15'	\$ 440	\$ 506	30'x30'	\$ 1,620	\$ 1,863
15'x20'	\$ 570	\$ 656	30'x40'	\$ 2,160	\$ 2,484
15'x25'	\$ 715	\$ 822	30'x50'	\$ 2,700	\$ 3,105
15'x30'	\$ 855	\$ 983	30'x60'	\$ 3,240	\$ 3,726

Pole Tents					
Size	Before August 1	After August 1	Size	Before August 1	After August 1
40'x40'	\$ 2,400	\$ 2,760	60'x90'	\$ 7,830	\$ 9,005
40'x60'	\$ 3,600	\$ 4,140	60'x120'	\$ 10,440	\$ 12,006
40'x80'	\$ 4,800	\$ 5,520	60'x150'	\$ 13,050	\$ 15,008
40'x120'	\$ 7,200	\$ 8,280	80'x100'	\$ 11,600	\$ 13,340
40'x140'	\$ 8,400	\$ 9,660	80'x120'	\$ 13,920	\$ 16,008
60'x60'	\$ 5,220	\$ 6,003	80'x140'	\$ 16,240	\$ 18,676
60'x80'	\$ 6,960	\$ 8,004	80'x160'	\$ 18,560	\$ 21,344

Clearspan Structures					
Size	Before August 1	After August 1	Size	Before August 1	After August 1
10'x10'	\$ 575	\$ 661	40'x60'	\$ 4,680	\$ 5,382
10'x20'	\$ 700	\$ 805	40'x75'	\$ 5,850	\$ 6,728
10'x30'	\$ 890	\$ 1,024	40'x90'	\$ 7,020	\$ 8,073
15'x15'	\$ 675	\$ 776	40'x105'	\$ 8,190	\$ 9,419
15'x30'	\$ 1,290	\$ 1,484	40'x120'	\$ 9,360	\$ 10,764
15'x45'	\$ 1,700	\$ 1,955	50'x60'	\$ 5,850	\$ 6,728
20'x20'	\$ 920	\$ 1,058	50'x75'	\$ 7,313	\$ 8,409
20'x25'	\$ 1,150	\$ 1,323	50'x90'	\$ 8,775	\$ 10,091
20'x30'	\$ 1,380	\$ 1,587	60'x60'	\$ 6,660	\$ 7,659
20'x40'	\$ 1,840	\$ 2,116	60'x75'	\$ 8,325	\$ 9,574
20'x45'	\$ 2,070	\$ 2,381	60'x90'	\$ 9,990	\$ 11,489
20'x60'	\$ 2,760	\$ 3,174	60'x105'	\$ 11,655	\$ 13,403
20'x75'	\$ 3,450	\$ 3,968	60'x120'	\$ 13,320	\$ 15,318
30'x30'	\$ 1,980	\$ 2,277	60'x150'	\$ 16,650	\$ 19,148
30'x40'	\$ 2,640	\$ 3,036	82'x82'	\$ 12,439	\$ 14,305
30'x60'	\$ 3,960	\$ 4,554	82'x99'	\$ 15,018	\$ 17,271
30'x75'	\$ 4,950	\$ 5,693	82'x132'	\$ 20,024	\$ 23,028
40'x45'	\$ 3,510	\$ 4,037	82'x182'	\$ 27,609	\$ 31,751

- All pricing is before taxes
- Tents are booked first-come first-served
- Tents must be secured with a 50% deposit. The balance must be paid in full before installation.
- Pricing includes installation and removal
- Pricing includes solid sidewalls. Clear or window sidewalls are available at \$3 per linear ft



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Amaranth Township, Dufferin County



Application for Exhibitor Space - OUTDOOR (page 1 of 4)

(Outdoor Lot in Tented City with 25' frontage x 70' depth = 1750 sq. ft)

Company Name:			
Company Name for Printing (if different from above):			
Address:	City:	Postal Code:	
Application Contact Name:			
Phone:	Cell:	Fax:	
Email Address—providing your email gives the OPA permission to communicate with you by email:			
On Site Contact Name (for emergencies, if different from above):			Cell:
Brief Description of Items/Services to be Displayed or Sold. Only those listed can be exhibited. Include manufacturer or brand if applicable:			
	# Lots	Price	Total
Display Lot Only (No Retail Cash & Carry Items):			
Before/On June 30, 2023:	<input type="text"/>	Lots at \$595 each	\$ <input type="text"/>
After June 30, 2023:	<input type="text"/>	Lots at \$675 each	\$ <input type="text"/>
Retail Selling Lot (Cash & Carry Items Sold):			
Before/On June 30, 2023:	<input type="text"/>	Lots at \$1,150 each	\$ <input type="text"/>
After June 30, 2023:	<input type="text"/>	Lots at \$1,275 each	\$ <input type="text"/>
			Subtotal:
			HST (13%):
All Exhibit Locations are Allocated by Management.			TOTAL:
HST# 10780 0153 RT0001			<input type="text"/>
<i>(Hydro, Tents and Furnishings are not included in the cost of exhibit space. Please use the separate forms included in this Exhibitor Package to order these items.)</i>			
<input type="checkbox"/>	FULL Amount Visa	<input type="checkbox"/>	FULL Amount Mastercard
<input type="checkbox"/>		<input type="checkbox"/>	Cheque for FULL Amount
Card #:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name on Card:	<input type="text"/>	Expiry:	<input type="text"/> / <input type="text"/>
		Code:	<input type="text"/>
NO REFUNDS AFTER AUGUST 1ST. A \$50 ADMINISTRATION FEE WILL APPLY TO CANCELLATIONS MADE PRIOR TO AUGUST 1ST.			Continued ⇨



Application for Exhibitor Space - OUTDOOR (page 2 of 4)

INSURANCE

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

Comprehensive General Liability of \$2,000,000

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming "The Ontario Plowmen's Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5" as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. **The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.**

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

- b) The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.
- c) The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.
- d) The exhibitor hereby waives on behalf of the exhibitor's insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.
- e) **In the event of a claim, notice must be given to the Ontario Plowmen's Association and the 2023 International Plowing Match and Rural Expo Local Committee Inc.**

I acknowledge I have the appropriate insurance in place and that I am solely responsible for obtaining the insurance at my own expense. I understand that the above rules and regulations apply and that breaking any rules will result in the cancellation of my exhibit and forfeiture of my payment.

I also accept the terms of the Release of Liability, Waiver and Assumption of Risk above.

Initials

Insurance Company (not broker): _____

Policy Number: _____

Expiry Date of Insurance: _____

We have included an insurance certificate from our Insurance Company with our application

OR

We have applied for exhibitor insurance through the Duuo Vendor Insurance programme



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Amaranth Township, Dufferin County



Application for Exhibitor Space - OUTDOOR (page 3 of 4)

Will you require Electrical Services? (Please complete separate form in Exhibitor Book) *Note: Generators are not allowed.* Yes No

Will you need to dig and/or excavate in Tented City? (Please complete separate form in Exhibitor Book) Yes No

Are you planning to stay overnight on your lot? (Please complete separate On-Site Residents form in Exhibitor Book) *Note: Generators are not allowed.* Yes No

Are you planning to have demonstrations, contests, draws, musical entertainment, complementary food, product give-aways, or any other related special activities? (Please complete separate form in Exhibitor Book) Yes No

Would you like your exhibitor package (includes your tickets) mailed or held at the OPA Site Office for pickup when you arrive at the IPM for set-up? Mail Pick-Up

If "Mail" was chosen above, please provide mailing address below *if different from* the application address:

Contact Name:

Address:

City:

Postal Code:

Phone:

Fax:

Cell:

Email Address - providing your email gives the OPA permission to communicate with you by email:

Daily Admission Passes and Vehicle Parking Passes for Outdoor Exhibits (with Purchase of Space)

Number of Lots (frontage)	Red Vehicle Passes	Green Vehicle Passes	Daily Admission Passes
1 (25' Frontage)	1	2	15
2 (50' Frontage)	2	3	30
3 (75' Frontage)	3	4	45
4 (100' Frontage)	4	5	60
5 (125 Frontage)	5	6	75
6 (150' Frontage)	6	7	90
7 (175' Frontage)	7	8	105
8 (200' Frontage)	8	9	120

Important Notes About Passes:

- **Daily Admission Passes are valid for ONE person on ONE day only.**
- Vehicle Passes are valid from September 19-23, 2023 and must be displayed in your vehicle at all times.
- Only vehicles displaying a Red Vehicle Pass will be allowed access to Tented City.
- Only vehicles displaying a Red Vehicle Pass will be allowed to park on their own lot in Tented City.
- Green Vehicle Passes allow access to Green parking lots adjacent to Tented City.
- All other parking will be located in the General Public parking lots.
- Additional passes will also be available for purchase at the OPA Site Office during the Match (or ordered in advance using the form in the Exhibitor Book).

Continued ➡



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Amaranth Township, Dufferin County



Application for Exhibitor Space - OUTDOOR (page 4 of 4)

Additional Information (if applicable):

Photo Release:

Participants/Exhibitors/Vendors involved in any activities offered by the Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. may be photographed or videotaped during participation.

The undersigned hereby consents to the use of these photographs and/or videos without compensation on the Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. websites or in any editorial, promotional or advertising material produced and/or published by Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc.

And further, the undersigned consents to promotional usage for upcoming IPMs.

Initials

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR SPACE AND AGREES TO ABIDE BY SHOW RULES, REGULATIONS, TERMS AND CONDITIONS.

Signature

Print Name

Date

Reminder:

The exhibitor application process requires the following to be submitted:

- full payment for exhibitor space and any services
- completed application form for exhibitor space and any other required forms
- accurate insurance certificate or insurance purchased through the Duuo Vendor Insurance programme

Once an exhibitor has been approved to participate in IPM 2023, a welcome letter with a receipt for payment will be sent to the application contact. The application process must be finalized before an exhibitor will receive passes and be permitted to set up onsite.

Send Completed Application to:

Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5

Email: admin@plowingmatch.org Fax: (519) 767-2101

Tel: (519) 767-2928 (800) 661-7569



International Plowing Match & Rural Expo
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Application for Exhibitor Space – INDOOR (page 1 of 4)

(Booth in Large Tent with 10' frontage x 10' depth = 100 sq. ft., includes 1 Unit Category 1 Hydro)

Company Name:			
Company Name for Printing (if different from above):			
Address:		City:	Postal Code:
Application Contact Name:			
Phone:		Fax:	Cell:
Email Address—providing your email gives the OPA permission to communicate with you by email:			
On Site Contact Name (for emergencies, if different from above):			Cell:
Brief Description of Items/Services to be Displayed or Sold. Only those listed can be exhibited. Include manufacturer or brand if applicable:			
	# Booths	Price	Total
Display Booth Only (No Retail Cash & Carry Items):			
Before/On June 30, 2023:	<input type="text"/>	Booths at \$695 each	\$ <input type="text"/>
After June 30, 2023:	<input type="text"/>	Booths at \$775 each	\$ <input type="text"/>
Retail Selling Booth (Cash & Carry Items Sold):			
Before/On June 30, 2023:	<input type="text"/>	Booths at \$1,350 each	\$ <input type="text"/>
After June 30, 2023:	<input type="text"/>	Booths at \$1,475 each	\$ <input type="text"/>
			Subtotal:
			HST (13%):
All Exhibit Locations are Allocated by Management.			TOTAL:
HST# 10780 0153 RT0001			<input type="text"/>
<i>(Extra Hydro and Furnishings are not included in the cost of exhibit space. Please use the separate forms included in this Exhibitor Package to order these items.)</i>			
<input type="checkbox"/>	FULL Amount Visa	<input type="checkbox"/>	FULL Amount Mastercard
<input type="checkbox"/>			Cheque for FULL Amount
Card #:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name on Card:	<input type="text"/>		Expiry: <input type="text"/> / <input type="text"/>
		Code:	<input type="text"/>
NO REFUNDS AFTER AUGUST 1ST. A \$50 ADMINISTRATION FEE WILL APPLY TO CANCELLATIONS MADE PRIOR TO AUGUST 1ST.			
			Continued ⇨



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
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Application for Exhibitor Space - INDOOR (page 2 of 4)

INSURANCE

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

Comprehensive General Liability of \$2,000,000

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming "The Ontario Plowmen's Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5" as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. **The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.**

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

- b) The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.
- c) The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.
- d) The exhibitor hereby waives on behalf of the exhibitor's insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.
- e) In the event of a claim, notice must be given to the Ontario Plowmen's Association and the 2023 International Plowing Match and Rural Expo Local Committee Inc.

I acknowledge I have the appropriate insurance in place and that I am solely responsible for obtaining the insurance at my own expense. I understand that the above rules and regulations apply and that breaking any rules will result in the cancellation of my exhibit and forfeiture of my payment.

I also accept the terms of the Release of Liability, Waiver and Assumption of Risk above. Initials

Insurance Company (not broker): _____

Policy Number: _____

Expiry Date of Insurance: _____

We have included an insurance certificate from our Insurance Company with our application

OR

We have applied for exhibitor insurance through the Duuo Vendor Insurance programme



International Plowing Match & Rural Expo
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Application for Exhibitor Space - INDOOR (page 3 of 4)

Please select a category of tent placement that may best suit you. If nothing is selected, you will be placed in the most suitable area available.

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agricultural	Rural Living (includes community services)	Commercial Market	Lifestyles (additional approvals may be required)	Agricultural Education (additional approvals may be required)	Antiques and Historical (additional approvals may be required)	Forestry/ Conservation (additional approvals may be required)	Dufferin Board of Trade (additional approvals may be required)

Are you planning to have demonstrations, contests, draws, raffles, musical entertainment, complementary food, product give-aways, or any other related special activities? (Please complete separate form in Exhibitor Book)

Yes No

Would you like your exhibitor package (includes your tickets) mailed or held at the OPA Site Office for pick-up when you arrive at the IPM for set-up?

Mail Pick-Up

If "Mail" was chosen above, please provide mailing address below *if different from the application address*:

Contact Name: _____

Address: _____	City: _____	Postal Code: _____
Phone: _____	Fax: _____	Cell: _____

Email Address—providing your email gives the OPA permission to communicate with you by email: _____

Daily Admission Passes and Vehicle Parking Passes for Indoor Exhibits (with Purchase of Space)

Number of Booths (frontage)	Red Vehicle Passes	Green Vehicle Passes	Daily Admission Passes
1 (10' Frontage)	1	2	10
2 (20' Frontage)	1	3	20
3 (30' Frontage)	2	4	30
4 (40' Frontage)	2	5	40
5 (50' Frontage)	3	6	50

- Important Notes About Passes:**
- **Daily Admission Passes are valid for ONE person on ONE day only.**
 - Vehicle Passes are valid from September 19-23, 2023 and must be displayed in your vehicle at all times.
 - Only vehicles displaying a Red Vehicle Pass will be allowed access to Tented City.
 - Only vehicles displaying a Red Vehicle Pass will be allowed to park adjacent to their tent if space permits.
 - Green Vehicle Passes allow access to Green parking lots adjacent to Tented City.
 - All other parking will be located in the General Public parking lots.
 - Additional passes will also be available for purchase at the OPA Site Office during the Match (or ordered in advance using the form in the Exhibitor Book).



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
 Bowling Green, Amaranth Township, Dufferin County



Application for Exhibitor Space - INDOOR (page 4 of 4)

Additional Information (if applicable):

Photo Release:

Participants/Exhibitors/Vendors involved in any activities offered by the Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. may be photographed or videotaped during participation.

The undersigned hereby consents to the use of these photographs and/or videos without compensation on the Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. websites or in any editorial, promotional or advertising material produced and/or published by Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc.

And further, the undersigned consents to promotional usage for upcoming IPMs.

Initials

THE UNDERSIGNED HEREBY MAKES APPLICATION FOR SPACE AND AGREES TO ABIDE BY SHOW RULES, REGULATIONS, TERMS AND CONDITIONS.

Signature

Print Name

Date

Reminder:

The exhibitor application process requires the following to be submitted:

- full payment for exhibitor space and any services
- completed application form for exhibitor space and any other required forms
- accurate insurance certificate or insurance purchased through the Duuo Vendor Insurance programme

Once an exhibitor has been approved to participate in IPM 2023, a welcome letter with a receipt for payment will be sent to the application contact. The application process must be finalized before an exhibitor will receive passes and be permitted to set up onsite.

Send Completed Application to:

Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5

Email: admin@plowingmatch.org Fax: (519) 767-2101

Tel: (519) 767-2928 (800) 661-7569



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
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Application for Space – FOOD VENDORS (page 1 of 4)

(Outdoor Lot in Tented City with 25' frontage x 70' depth = 1750 sq. ft)

Company Name:		
Company Name for Printing (if different from above):		
Address:	City:	Postal Code:
Application Contact Name:		
Phone:	Fax:	Cell:
Email Address—providing your email gives the OPA permission to communicate with you by email:		
On Site Contact Name (for emergencies, if different from above):		Cell:
Brief Description of Products Sold (or attach menu). Only those listed can be sold:		
Food Vendor Lot:	<input type="checkbox"/>	Lots @ \$1350 each \$
Grey Water Container (includes one pump/day): PLEASE COMPLETE SECTION ON PAGE 3 FOR GREY WATER CONTAINERS	<input type="checkbox"/>	@ \$410 each \$
		Subtotal: <input type="text"/>
<i>All Exhibit Locations are Allocated by Management.</i>		HST (13%): <input type="text"/>
HST# 10780 0153 RT0001		TOTAL: <input type="text"/>
<i>Hydro, Tents and Furnishings are not included in the cost of exhibit space.</i>		
<i>Please use the separate forms included in this Exhibitor Package to order these items.</i>		
<input type="checkbox"/> FULL Amount Visa / Mastercard	<input type="checkbox"/> 30% Deposit Visa / Mastercard (Balance owing to be processed July 30, 2023)	
Card #:	<input type="text"/>	<input type="text"/>
Name on Card: _____	Expiry: ____ / ____	Code: <input type="text"/>
<input type="checkbox"/> Cheque for FULL Amount	<input type="checkbox"/> Cheque for 30% Deposit (Balance owing to be processed July 30, 2023)	
NO REFUNDS AFTER AUGUST 1ST. A \$50 ADMINISTRATION FEE WILL APPLY TO CANCELLATIONS MADE PRIOR TO AUGUST 1ST.		
		Continued ⇨



International Plowing Match & Rural Expo
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Application for Space – FOOD VENDORS (page 2 of 4)

INSURANCE

a) The exhibitor, at its cost, shall procure and maintain in full force and effect during the time of this Agreement, a comprehensive general liability insurance policy with a combined single limit of not less than **TWO MILLION DOLLARS (\$2,000,000)** for bodily injury or death and for property damage. The policy will include the following:

Comprehensive General Liability of \$2,000,000

- **Bodily Injury and Property Damage Liability subject to a maximum \$1,000 Deductible.**
- **Products and Completed Operations Liability**
- **Contingent Employers Liability**
- **Broad form Property Damage**
- **Cross Liability Clause**
- **Severability of Interest Clause**

Further, the exhibitor shall submit with their exhibitor application a certificate from their Insurance Company naming "The Ontario Plowmen's Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. – 188 Nicklin Rd, Guelph, ON N1H 7L5" as additional insured under such policy and will not be cancelled or materially altered without at least thirty (30) days prior written notice to the OPA. **The exhibitor will have such certificate in their possession and may be asked for proof of insurance at any said time before, during or after the event.**

The exhibitor will not be permitted to move-in and/or set-up the said exhibit without proper insurance coverage and evidence thereof.

- b) The exhibitor shall provide such additional limits and extensions of coverage as may be reasonably required by the OPA hereafter.
- c) The exhibitor shall not do or permit to be done anything in or upon any position of its exhibit space or bring or keep anything therein or upon which will in any way increase any rate of insurance upon the exhibit space or property therein, and if any insurance rate shall be increased as aforesaid, the exhibitor shall forthwith on demand pay to the OPA, as an additional cost, the amount by which the insurance premiums shall be increased. Insurance policies may be examined. The OPA and the exhibitor hereby waive notice of the provisions of any such policy of insurance.
- d) The exhibitor hereby waives on behalf of the exhibitor's insurance carriers, all rights of subrogation that any such insurance carriers may have against the OPA, its officers, servants and agents by reason of any matters, cause, claim or thing whatsoever.
- e) **In the event of a claim, notice must be given to the Ontario Plowmen's Association and the 2023 International Plowing Match and Rural Expo Local Committee Inc.**

I acknowledge I have the appropriate insurance in place and that I am solely responsible for obtaining the insurance at my own expense. I understand that the above rules and regulations apply and that breaking any rules will result in the cancellation of my exhibit and forfeiture of my payment.

I also accept the terms of the Release of Liability, Waiver and Assumption of Risk above.

Initials

Insurance Company (not broker): _____

Policy Number: _____

Expiry Date of Insurance: _____

We have included an insurance certificate from our Insurance Company with our application

OR

We have applied for exhibitor insurance through the Duuo Vendor Insurance programme



International Plowing Match & Rural Expo
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Application for Space – FOOD VENDORS (page 3 of 4)

Grey Water Container to be provided by IPM Rental or by the Food Vendor.

If the Container is provided by the Vendor, Grey Water will be disposed of by whom _____,

how _____ and where _____.

Will you require Electrical Services? (Please complete separate form in Exhibitor Book) *Note: Generators are not allowed.* Yes No

Will you need to dig and/or excavate in Tented City? (Please complete separate form in Exhibitor Book) Yes No

Are you planning to stay overnight on your lot? (Please complete separate On-Site Residents form in Exhibitor Book) *Note: Generators are not allowed.* Yes No

REMINDERS

- 1) ALL Food Vendors are required to notify Wellington-Dufferin-Guelph Public Health (WDGPH) that they are attending the IPM, complete their forms, and submit to WDGPH for approval well in advance of the IPM.
- 2) ALL new Food Vendors and those who have not participated in the past seven years (before 2016) as a Food Vendor at the IPM must submit current photos of their display (inside and outside) and three current reference letters. These must accompany the IPM 2023 Application for Space.

Would you like your exhibitor package (includes your tickets) mailed or held at the OPA Site Office for pickup when you arrive at the IPM for set-up?		<input type="checkbox"/> Mail	<input type="checkbox"/> Pick-Up
If "Mail" was chosen above, please provide mailing address below <i>if different from</i> the application address:			
Contact Name:			
Address:		City:	Postal Code:
Phone:	Fax:	Cell:	
Email Address - providing your email gives the OPA permission to communicate with you by email:			

Daily Admission Passes and Vehicle Parking Passes for Food Concessions (with Purchase of Space)

Number of Lots (frontage)	Red Vehicle Passes	Green Vehicle Passes	Daily Admission Passes
1 (25' Frontage)	1	4	25
2 (50' Frontage)	2	5	50
3 (75' Frontage)	3	6	75
4 (100' Frontage)	4	7	100

Important Notes About Passes:

- **Daily Admission Passes are valid for ONE person on ONE day only.**
- Vehicle Passes are valid from September 19-23, 2023 and must be displayed in your vehicle at all times.
- Only vehicles displaying a Red Vehicle Pass will be allowed access to Tented City.
- Only vehicles displaying a Red Vehicle Pass will be allowed to park on their own lot in Tented City.
- Green Vehicle Passes allow access to Green parking lots adjacent to Tented City.
- All other parking will be located in the General Public parking lots.
- Additional passes will also be available for purchase at the OPA Site Office during the Match (or ordered in advance using the form in the Exhibitor Book).



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Amaranth Township, Dufferin County



Application for Exhibitor Space - FOOD VENDORS (page 4 of 4)

Additional Information (if applicable):

Photo Release:

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The undersigned hereby consents to the use of these photographs and/or videos without compensation on the Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc. websites or in any editorial, promotional or advertising material produced and/or published by Ontario Plowmen’s Association and 2023 International Plowing Match and Rural Expo Local Committee Inc.

And further, the undersigned consents to promotional usage for upcoming IPMs.

Initials

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Signature

Print Name

Date

Reminder:

The exhibitor application process requires the following to be submitted:

- full payment for exhibitor space and any services
- completed application form for exhibitor space and any other required forms
- accurate insurance certificate or insurance purchased through the Duuo Vendor Insurance programme

Once an exhibitor has been approved to participate in IPM 2023, a welcome letter with a receipt for payment will be sent to the application contact. The application process must be finalized before an exhibitor will receive passes and be permitted to set up onsite.

Send Completed Application to:

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Email: admin@plowingmatch.org Fax: (519) 767-2101

Tel: (519) 767-2928 (800) 661-7569



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Amaranth Township, Dufferin County



Electrical Services Order Form

Company Name:		
Address:	City:	Postal Code:
Contact Name:		Phone:
On Site Contact Name (for emergencies, if different from above):		Cell:

TYPE OF ELECTRICAL SERVICE	Qty	By Aug 1 st	Qty	Aft Aug 1 st	Total
CATEGORY 1 - 15 Amp, 120 volt (1500 watt), Plug in Connection by Exhibitor, See Reverse for Details					
Duplex U-Ground Receptacle		\$195		\$250	= \$
G.F.I. RECEPTACLE - Ground Fault Protection, includes Category 1					
Only used for Water Fountains		\$195		\$250	= \$
CATEGORY 2 - Direct Wire of Exhibitor Equipment, Price includes connection and disconnection of customer's					
Type A: 30 Amp 120/240 Volt		\$630		\$770	= \$
Type B: 60 Amp 120/240 Volt		\$975		\$1,200	= \$
Type C: 100 Amp 120/240 Volt		\$1,200		\$1,495	= \$
LIGHTING AND SUNDRY					
500 Watt Quartz Fixture – Interior or Exterior (Does NOT Include Power Supply – see Category 1)		\$105		\$135	= \$
Side Frame Mounted 20" Fans with 3 Speeds (Does NOT Include Power Supply – see Category 1)		\$85		\$105	= \$
RV Plug or Stove Plug (contact OPA for pricing)					= \$
ADDITIONAL REQUIREMENTS (Please enter description below and return for pricing)				HST (13%):	\$
				# 10780 0153 RT0001	
				TOTAL:	\$

1. Plug-in voltages and amperages other than above are available (prices on request)
2. Electrical services supplied to rear lot line unless specified otherwise, additional cost may apply for location other than at rear lot line.
3. Three-phase power is NOT AVAILABLE on site.
4. All Commercial Court booths include one 15 amp, 120 volt (1500 watt) receptacle.
5. An additional charge for split loads and cables.
6. Generators are NOT PERMITTED –see "Rules and Regulations" on reverse for exemptions.
7. Water display fountains/ponds open to public must be G.F.I. Protected.
8. We recommend surge protectors on all electronic equipment.

No Generators Allowed On Site!

No Sharing of Hydro from Lot to Lot!

See "Electrical Rules, Regulations and Cancellation Policy" on reverse. Prices shown include installation and 24-hour maintenance, energy costs and inspection by Ontario Electrical Safety Authority. Materials remain the property of the Ontario Plowmen's Association. Work not authorized by the OPA Site Supervisor and/or approved by Ontario Electrical Safety Authority will not be energized.

<input type="checkbox"/> FULL Amount Visa	<input type="checkbox"/> FULL Amount Mastercard	<input type="checkbox"/> Cheque for FULL Amount
Card #:	<input style="width: 20px; height: 20px;" type="text"/>	<input style="width: 20px; height: 20px;" type="text"/>
Name on Card: _____	Expiry: ____/____	Code: <input style="width: 20px; height: 20px;" type="text"/>

I hereby make application for those services indicated above and agree to adhere to the terms and conditions on this order form:

Signature	Print Name	Date
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ONTARIO PLOWMEN'S ASSOCIATION (OPA)
188 Nicklin Road, Guelph, Ontario N1H 7L5
1-800-661-7569: 519-767-2928: Fax: 519-767-2101

**ELECTRICAL SERVICE REGULATIONS AND GENERAL INFORMATION
FOR INTERNATIONAL PLOWING MATCH**

APPLICATION FOR SERVICE

All orders, payments, inquiries, etc. regarding electrical service or other items should be addressed directly to the Ontario Plowmen's Association (OPA). All charges for Electrical Services include supply, installation and removal, 24-hour maintenance, energy costs and inspection fees by Ontario Electrical Safety Authority.

ELECTRICAL SERVICES GENERAL INFORMATION

- a) All services will be arranged through the OPA Site Co-ordinator. No work shall proceed without OPA approval. Unauthorized work will not be energized.
- b) Services are for Exhibitors shown on the application and no portion is to be sublet without permission of the OPA.
- c) Unless specified otherwise, services supplied and/or installed will be installed on rear lot line; location at the discretion of the OPA Site Supervisor. User has the option of having service located elsewhere on lot to specification at additional charge.
- d) All materials supplied and installed (unless specifically sold to the exhibitor) remain the property of the OPA or other suppliers.
- e) Only those materials supplied by the Exhibitor shall be removed by the Exhibitor and remain the property of the Exhibitor.
- f) Maintenance will be provided for all services installed, including for regular maintenance during the Show, and 24-hour Emergency service on site.

CATEGORY 1 SERVICES (Plug In Connection by Exhibitor)

Price includes the following:

- a) One 15-Ampere-120 volt (1500 watt) (NEMA 5-15R) U-ground receptacles for plug-in connection of Exhibitor's equipment.
- b) Receptacles to suit different Amperages, Wattages and Voltages are available and priced on request.
- c) Direction connection of circuits to Category 1 services by exhibitor is prohibited.

CATEGORY 2 SERVICES (Direct Connection of Exhibitor Owned Equipment)

Price includes the following:

- a) Direct wiring connection of exhibitor owned cables which supplies exhibitor owned distribution panel, receptacles and equipment.
- b) Exhibitor's service cable will be connected to service at the rear lot line, and disconnected on show completion. IT IS THE EXHIBITOR'S RESPONSIBILITY TO ADVISE THE OPA SITE CO-ORDINATOR A MINIMUM OF FOUR (4) HOURS IN ADVANCE OF CONNECTION/DISCONNECTION REQUIREMENTS.
- c) The OPA assumes no responsibility for exhibitor's service equipment and exhibitor owned equipment and may require separate approval by the Ontario Electrical Safety Authority if not approved equipment. This cost will be paid for by the Exhibitor.

ADDITIONAL SERVICE CAPACITY REQUIRED AFTER INSTALLATION

If, subsequent to installation, due either to incorrect calculations by the exhibitor or by the exhibitor adding to that ordered, additional service capacity is required, price for same will be based on the rates shown on the application appropriate to the additional capacity required. Additional charges apply for labour necessary to effect change. Rates are shown on the application.

LIGHTING AND SUNDRY ITEMS

Equipment, lighting or electrical items other than basic electrical services are available. These items can be ordered at the same time as electrical service, or at a subsequent date. However, to ensure availability and installation, orders should be placed no later than August 31st.

WORK REQUIRED OTHER THAN FOR ELECTRICAL SERVICES

- a) Additional work required by Exhibitors or service/repair calls not due to the fault of OPA installation or equipment, will be charged for at current hourly rates. Any necessary material will be charged at listed prices.
- b) Special connections to equipment, exhibits etc. will be available either at an hourly service charge or by quotation available by contacting the SITE SUPERVISOR in advance.

CHARGES AND PAYMENTS

- a) Electrical service will not be installed or energized without payment in full, as specified on the Electrical Order Form.
- b) Work or services provided other than Electrical service installation, are to be paid for before Show opening.

POWER AVAILABILITY OTHER THAN SCHEDULED

Power will be available at all locations on site from five (5) calendar days before Show Opening to one (1) calendar day after Show Closing date, subject to being cleared for safe usage by appropriate Authorities.

POWER FAILURES AND OUTAGES

ONTARIO PLOWMEN'S ASSOCIATION shall not be responsible or liable for any damages, including consequential damages, any other costs, expenses and other claims arising out of a loss of power or service, however caused, provided corrective measures are taken to restore power as quickly as is reasonably possible in the circumstances.

USE OF POWER GENERATORS

Use of Generators by Exhibitors while power is available on site (refer to "Power Availability Other Than Scheduled" above) is prohibited. Exemption for this regulation will be those exhibitors who sell Power Generating Equipment and who may use same for demonstration purposes only during Show hours.

CHANGES/DELECTIONS/CANCELLATION POLICY:

1. Additions made before August 1st for pre-show orders, paid and received prior to date shown on order form, will be charged the same rate as the original order. Cancellations will be charged 20% Administration Fee if made before August 1st.
2. Additions made to pre-show orders on or after August 1st will be charged an additional 10% of pre-show price.
3. Cancellations on or after August 1st and before August 31st will be refunded 50% of electrical service/lighting cost and 90% of any other items ordered and paid for
4. NO REFUNDS AFTER SEPTEMBER 1ST.



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Amaranth Township, Dufferin County



Request for Permission to Dig and/or Excavate in Tented City

Exhibitors who plan to remove topsoil or dig below the surface level within Tented City are to submit this permission form before August 1st. This information is necessary for exhibitor placement, e.g., around tile drainage, underground utility lines, tree roots, etc.

Company Name:		
Address:	City:	Postal Code:
Contact Name:		Phone/Cell:
On Site Contact Name (for emergencies, if different from above):		Cell:

We hereby make application to conduct the following on our exhibit lot/space:

<input type="checkbox"/> Dig to Install Footings <input type="checkbox"/> Dig Post Holes <input type="checkbox"/> Install Concrete <input type="checkbox"/> Excavate for Demonstrations (Ride and Drive, etc.) <input type="checkbox"/> Other—Describe: _____	<p>Planned Move-in Date:</p>
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The Ontario Plowmen's Association reserves the right to accept, reject or regulate any activity that, is not in keeping with the event, is in contravention of any law or insurance requirements, or becomes problematic to adjoining exhibitors.

I understand that concrete or other objects are to be removed from my lot in the Tented City at my own expense.

I understand that any topsoil excavated is to be stored separately from subsoil and is to be replaced at my expense after the Match.

I understand that I must make arrangements and pay for any work done to my exhibitor lot.

I hereby make application for those services indicated above and agree to adhere to the terms and conditions on this order form:

Signature _____ **Print Name** _____ **Date**

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
 Email: admin@plowingmatch.org Fax: (519) 767-2101



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Township of Amaranth, Dufferin County



Additional Exhibitor Passes Required – Order Form

Please use this form ONLY if additional Exhibitor Admission Passes and Parking Passes are required—over and above those allotted to you with your space.

See chart on your application form for the number of passes provided with your space.

Company Name: _____

Address: _____	City: _____	Postal Code: _____
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Application Contact Name: _____

Phone: _____	Cell: _____	Email: _____
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	#	Price	Total
Additional Exhibitor Admission Passes:	*	Passes at \$17.70 each	\$
Additional Red Parking Passes (your lot only)	*	Passes at \$35.40 each	\$
Additional Green Parking Passes (quantities may be limited):	*	Passes at \$0 each	

*See chart to note what passes are included with your exhibitor space.

Passes ordered after August 23rd will be available for pickup at the OPA Show Office.

NO REFUNDS.

HST# 10780 0153 RT0001

Subtotal:	
HST (13%):	
TOTAL:	

FULL Amount Visa
 FULL Amount Mastercard
 Cheque for FULL Amount

Card #:

Name on Card: _____ **Expiry:** ____ / ____ **Code:**

Note:

Exhibitor Admission and Parking Passes will also be for sale at the OPA Show Office (in the Service Area at IPM 2023) from Thursday, September 14 to Saturday, September 23 (during regular office hours - 8 am to 5:30 pm).

Exhibitors are encouraged to purchase any additional passes needed in advance in order to avoid potential line-ups at the OPA Show Office (at the IPM).

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
 Email: admin@plowingmatch.org Fax: (519) 767-2101



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Amaranth Township, Dufferin County



On-site Residents Form

(Option Available to Outdoor Exhibits Only)

For their own security purposes, a limited number of Outdoor Exhibitors are permitted to reside overnight on their lots in RVs/campers (tents not allowed). Names of those intending to reside overnight must be listed on this form. This form must be forwarded to the OPA by August 1st. (Reminder – No Generators allowed.)

Company Name:

Address:

City:

Postal Code:

Application Contact Name:

Cell:

On-site Contact Name (for emergencies, if different from above):

On-site Contact Cell:

On-site Contact Email:

September 2023

Name of On-site Resident

Dates Residing:

18	19	20	21	22	23	24

PLEASE NOTE! Daily passes that are normally included with the exhibitor package will be reduced BY FIVE for each On-site Resident Exhibitor.

An On-site Residency Pass will be issued to each occupant. A charge may apply for each on-site resident in excess of the normal allocated daily pass allotment. A \$100 charge may apply for each on-site resident registering after August 1st. Failure to remit a list of those residing could result in removal from Tented City after closing.

The On-site Residency Pass will be required for access to Tented City after hours. Residents must be on their lot by 8 pm unless they have notified the Site Protection Office otherwise and been granted approval. **THIS RULE WILL BE STRICTLY ENFORCED. On-site residents are not permitted to walk throughout Tented City after closing. An on-site residency pass will allow re-admission to Tented City **ONLY** in the evening. Each On-site Resident may be required to sign in at the Site Protection Office upon arrival. A regular Exhibitor Pass will be required for admission at any other time (September 19-23).**

Please Note: Exhibitors staying overnight in Tented City do NOT have access to the IPM 2023 RV Park. Book an RV Park site if interested in socializing with RV Park guests or seeing evening entertainment.

The Ontario Plowmen's Association reserves the right to accept, reject or regulate any activity that, is not in keeping with the event, is in contravention of any law or insurance requirements, or becomes problematic to adjoining exhibitors.

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5

Email: admin@plowingmatch.org Fax: (519) 767-2101



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
Bowling Green, Amaranth Township, Dufferin County



Application for Special Attractions, Demonstrations and/or Contests

Company Name:		
Address:	City:	Postal Code:
Contact Name:		Phone/Cell:
On Site Contact Name (for emergencies, if different from above):		Cell:

We hereby make application to conduct the following on our exhibit lot/space:

<input type="checkbox"/>	Ride and Drive Demonstration—Describe manufacturer, type of equipment and number of units:
<input type="checkbox"/>	Tools/Equipment Demonstration—Describe manufacturer, equipment type and number of units:
<input type="checkbox"/>	Musical Entertainment, Live Bands or Musicians—Describe and include daily performing times:
<input type="checkbox"/>	Use of Amplifiers, PA Systems, Recorded Audio or Visual—(Please note the use of amplifiers to solicit visitors on the streets is prohibited.)—Describe use
<input type="checkbox"/>	Giveaways/Promotional Swag/Freebies—Specify items or products:
<input type="checkbox"/>	Contest, Draw or Raffle—Describe:
<input type="checkbox"/>	Complimentary Food or Drinks—(No Cold Drinks). Refer to Food Vendor and Health Unit Requirements. You must complete the Health Unit’s application form. Specify products:
<input type="checkbox"/>	Other (e.g., food demonstrations, etc.)—Please specify:

The Ontario Plowmen’s Association reserves the right to accept, reject or regulate any activity that, is not in keeping with the event, is in contravention of any law or insurance requirements, or becomes problematic to adjoining exhibitors.

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, Ontario N1H 7L5
 Email: admin@plowingmatch.org Fax: (519) 767-2101



International Plowing Match & Rural Expo
Tuesday, September 19 - Saturday, September 23, 2023
 Bowling Green, Amaranth Township, Dufferin County



Landscaping Supplies – Order Form

Company Name:		
Address:	City:	Postal Code:
On Site Contact Name:		
Phone:	Cell:	Email:

Landscaping Item	Price	Quantity	Total
9" / 2 gallon Cabbage / Kale	\$13.28		
9" / 2 gallon Mums	\$13.28		
9" Purple Fountain Grass	\$13.28		
13" Mums with Grass	\$19.47		
White Swan Cone Flower	\$17.70		
Elija Blue Grass	\$17.70		
Karl Foster Reed Grass	\$17.70		
Small Square Straw Bales (outdoor lots only – must be 3 m from tent)	\$8.85		
Cedar Rails	\$13.28		
Small Pumpkin	\$4.43		
Large Pumpkin	\$7.08		
Bark Mulch (Natural) – 2 cubic foot bag – exhibitors must remove after event	\$8.85		
Corn Cob Bundles	\$7.08		
Bulk Wood Chips (per yard) – exhibitors must remove after event	\$30.98		
Large Square and Round Bales available upon request (outdoor lots only – must be 3 m from tent)	TBA		
Wheat Sheaves (if available)	\$35.40		
Due to market conditions, some items may not be available.			
Subtotal			
(OPA HST# 10780 0153 RT0001 / IPM 2023 HST# 75635 5145-RT0001)			HST (13%)
TOTAL			

<input type="checkbox"/> FULL Amount Visa	<input type="checkbox"/> FULL Amount Mastercard	<input type="checkbox"/> Cheque for FULL Amount
Card #:	<input style="width:20px; height:20px; border: 1px solid black;" type="text"/>	<input style="width:20px; height:20px; border: 1px solid black;" type="text"/>
Name on Card: _____	Expiry: ____ / ____	Code: <input style="width:20px; height:20px; border: 1px solid black;" type="text"/>

Questions? Contact Amanda Rayburn - arayburn23@hotmail.com

**To assist with your landscaping and site maintenance, you may wish to bring the following:
 Garden Hose, Pail, Shovel, Fork, Rake, Watering Can**



BRUCE POWER Opening Day Parade



PARADE ENTRY REGISTRATION FORM

Theme: Breathe In Dufferin – Ontario’s Heartland

The IPM parade will be held on Opening Day - Tuesday, September 19, 2023.

Entry Information

Contact person:	<input type="text"/>	Business Name:	<input type="text"/>
Address:	<input type="text"/>	Address:	<input type="text"/>
City:	<input type="text"/>	Postal Code:	<input type="text"/>
Email Address:	<input type="text"/>	Cell / Phone #:	<input type="text"/>

Type of Entry Walking Car / Pickup truck Horse / Animal Tractor & Float Large Float Marching Band
 Other _____ Political Dignitary (please specify if you require a conveyance YES NO)

Will you also be an exhibitor? YES NO

- All parade entries must sign in at the parade office tent.
- Mustering is between 8:30 and 9:45 am. Parade steps off exactly at 10 am.
- All non-exhibitor entries, before the start of the parade, must provide a valid insurance certificate that states they carry a minimum of \$2 Million comprehensive liability insurance and lists the Ontario Plowmen’s Association and the 2023 International Plowing Match and Rural Expo Local Committee Inc. as an additional Insured.
- Large float size is limited in order to safely turn corners through Tented City. Length of vehicles will be limited to under 50 feet and includes both the float AND the vehicle towing it.
- Horse and animal entries must have additional people to assist controlling the animal in case of emergency.
- **Note** - Effective July 1st, 2018, the Ontario Ministry of Health and Long-Term Care have made changes to the RABIES immunization requirements for animals in Ontario. Please check with your Local Health Unit or your Veterinary to see if these rules changes affect the animals you will be bringing to the International Plowing Match & Rural Expo.

Please provide a description of your entry that can be announced while passing the Main Stage:

Parade entry registration forms due by September 1, 2023. Number of entries is limited. Please register early.

Submit registration to the Parade Committee: ipmparade2023@gmail.com

Office Use Only Received:

Approved:

Entry Float #:

Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*

Application for Building/Tent Permit (Temporary)
 2023 International Plowing Match & Rural Expo

For use by Principal Authority				
Application number:		Permit number (if different):		
Date received:		Roll number:		
Application submitted to: _____ (Name of municipality, upper-tier municipality, board of health or conservation authority)				
A. Project information				
Building number, street name			Unit number	Lot/con.
Municipality	Postal code	Plan number/other description		
Project value est. \$		Area of work (m ²)		
B. Purpose of application				
New construction	Addition to an existing building	Alteration/repair	Demolition	Conditional Permit
Proposed use of building		Current use of building		
Description of proposed work				
C. Applicant				
		Applicant is: Owner or Authorized agent of owner		
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number		Fax	Cell number	
D. Owner (if different from applicant)				
Last name		First name	Corporation or partnership	
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number		Fax	Cell number	

E. Builder (optional)			
Last name	First name	Corporation or partnership (if applicable)	
Street address			Unit number Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax	Cell number	
F. Tarion Warranty Corporation (Ontario New Home Warranty Program)			
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.		Yes	No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?		Yes	No
iii. If yes to (ii) provide registration number(s): _____			
G. Required Schedules			
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.			
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.			
H. Completeness and compliance with applicable law			
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.		Yes	No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .		Yes	No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.		Yes	No
iv) The proposed building, construction or demolition will not contravene any applicable law.		Yes	No
I. Declaration of applicant			
I _____ declare that: (print name)			
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.			
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.			
_____		_____	
Date		Signature of applicant	

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

Send to: Ontario Plowmen's Association, 188 Nicklin Rd, Guelph, ON N1H 7L5
Email - admin@plowingmatch.org Fax: (519) 767-2101



ADDITIONAL INFORMATION

188 Nicklin Rd
 Guelph, ON
 N1H 7L5
 519-767-2928

Building/Tent (Temporary) Information IPM 2023 - International Plowing Match & Rural Expo

Information submitted to: Ontario Plowmen's Association			
A. Project Information			
Building Number, Street Name 284029 County Rd 10		Roll Number n/a	
Town, Province Amaranth, Ontario	Municipality Amaranth	Postal Code L9W 0X9	
B. Building/Tent Information			
IPM Lot Number (office use - leave blank)		Building/Tent Size	
Supplier/Owner of Building/Tent			
C. Applicant Information			
Last Name	First Name	Company Name	
Street Address			
Telephone Number		E-mail	
On-Site Contact Name		On-Site Contact Cell Number	
D. Declaration of Applicant			
<input type="checkbox"/> Tent is rented from the official IPM tent supplier <input type="checkbox"/> Tent is supplied by a different source (Plans, specifications, & documents are attached) <input type="checkbox"/> Other building/structure (Plans, specifications, and documents are attached)			
<p>Note: Inspection of building/tent is required to be completed by the County of Dufferin, Building Services and engineer (if required) prior to opening.</p> <p>I, _____ (print) declare that the information contained in this application and attached plans/specifications are true to the best of my knowledge.</p>			
Date		Signature of Applicant	
Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, ON N1H 7L5 (519) 767-2928 (800) 661-7563 Fax: (519) 767-2101 E-mail: admin@plowingmatch.org			

****Also required - Complete the "Application for a Permit to Construct or Demolish"**

Building/Tent/Structure Inspections

The Municipality's Building Services Department will conduct inspections, structural and occupancy

- * Inspections may occur at the same time

During the inspections, the Building Inspector will verify the following:

- * The tents are properly anchored;
- * Tents located on fair grounds or similar open spaces, are permitted to be erected less than 3m from one another provided such closer spacing does not create hazard to the public;
- * The tents are certified to CAN/ULC-S109 or NFPA 701 for flame resistance;
- * Adequate exit facilities are provided (1 exit for tents up to 149m² (1600sqft), 2 exits for tents up to 725m² (7800sqft), for tents exceeding 725m² (7800sqft), exits are to be provided so that the travel distance does not exceed 30m (98.4');
- * Exit signs posted at all required exits;
- * Fire extinguishers are installed and posted
- * No Smoking signs posted;
- * Combustible materials not stored within tent or within 3.0m (9.8') around tent (excluding shavings);
- * Combustible shavings around the tent are dampered;
- * The electrical system and equipment in a tent, including electrical fuses and switches, shall be inaccessible to the public;
- * Cables on the ground in area used by public in a tent shall be placed in trenches or protected by covers to prevent damage from traffic.

All tents larger than 225m² (2422sqft) within the IPM grounds are required to be inspected by a structural engineer prior to opening. If your tent is not provided by the official IPM tent supplier, and larger than the size noted above, you will need to make arrangements to have it inspected.

For all non-tent structures, contact the County of Dufferin, Building Services to determine what information is required to be submitted with your building permit application.

Becky MacNaughtan, Chief Building Inspector:
County of Dufferin
bmacnaughtan@dufferincounty.ca

Send to: Ontario Plowmen's Association, 188 Nicklin Road, Guelph, ON N1H 7L5
Email: admin@plowingmatch.org Fax: (519) 767-2101

RVS

RVS Exhibitional Draperies
 Box 2860 - St Marys ON
 475 James Street South
 N4X 1A5

Phone (519)349-2024
 Fax (519)349-2036

EMAIL - ADMIN@RVSDRAPERIES.COM

WEBSITE: <https://rvsexhibitionaldraperies.com/>

SHOW NAME: 2023 International Plowing match (near Orangeville)		CREDIT CARD INFORMATION
Location - Bowling Green (Dufferin County)	Show Dates: Sept 19 to 23, 2023	Card Holder
Company	Contact	Card Type
Address	Phone #	Card #
	Fax #	Expiry Date
City/Prov.	Company name at SHOW:	Validation #
		Print Name
Postal Code	Tent/Bldg/Site name-	Signature
	Booth #	

RVS is putting all orders into location on or before Sept 18th , any on site orders will not be guaranteed installed until am Sept 19.

If this timing does not work for you, you MUST call and make Arrangements for Earlier set up with us. 519-349-2024

GROUP	QTY	DESCRIPTION	ORDERED	ORDERED	TOTAL
			BEFORE	AFTER	
			18-Aug	18-Aug	
Circle a Colour DRAPERY		8ft high and 3ft high gold drapery for Main Tent Exhibitors ONLY is Supplied	N/A	N/A	SUPPLIED
		8ft high drapery GOLD BLUE /per m/ft	\$8.00	\$14.00	
		***** PLEASE FORWARD A DIAGRAM OF YOUR LAYOUT OF DRAPERY, SUBJECT TO APPROVAL THEIR MAY BE A PER MAN HOUR CHARGE APPLIED AS WELL, BUT THIS WILL BE DISCUSSED UPON ORDERING AND YOUR FINAL APPROVAL *****			
Circle a Colour		3ft high drapery GOLD BLUE /per m/ft	\$6.00	\$12.00	
		Charge per man hour for RVS to set drapery if a large or tedious job. (min 1 hr) /each	\$55.00	\$70.00	
Circle a Colour		6 ft with white vinly top and cloth skirting - BLUE RED GREEN BLACK /each	\$90.00	\$110.00	
Circle a Colour		4 ft with white vinly top and cloth skirting - BLUE RED GREEN BLACK /each	\$80.00	\$100.00	
Circle a Colour TABLES		30" round table / 30" high with white top and skirting - BLUE RED BLACK /each	\$80.00	\$100.00	
		30" round table / 42" high with white top and skirting - BLACK ONLY /each	\$80.00	\$100.00	
	Circle a Size	BARE ~ 30"round @ 42"high, 4ft round tables /each	\$60.00	\$90.00	
	Circle a Size	BARE ~ 6ft rectangle, 4ft rectangle, 30" round @ 30" high tables /each	\$65.00	\$90.00	
		set of leg extentions for a 30"high rectabgle table to create a 42" high table height (Bare) /each	\$25.00	N/A	
		increase height of skirting from 30"high to 42"high on a rectangle table (ONLY BLACK) /each	\$35.00	N/A	
SEATING		Chrome chairs, padded seat and backrest /each	\$45.00	\$55.00	
		Folding Chairs /each	\$12.00	\$17.00	
		Folding Bar Stools /each	\$45.00	\$60.00	
ACCESSORIES		Chrome Easles	\$25.00	N/A	
		Waste Basket	\$8.00	\$12.00	
		Black Chrome Frame Sign Holders	\$58.00	N/A	
Special set up time		If you require special set up times a min \$200 charge may apply please contact our office to check	\$200.00		
OTHER					
OTHER					

1. All prices include delivery, installation,

rental charge for the duration of the show and removal at show close

2. All rental charges are subject to 13% HST

3. A 3% per month charge will be applied to all overdue accounts.

4. In addition, a collection charge of \$55.00 will applied to all unpaid accounts.

5. The customer also acknowledges and accepts that, in addition to the interest and collection charge, that they will be responsible for legal costs on a client/agent basis incurred to recover any unpaid account or portion thereof.

6. PAYMENT, IN FULL, MUST ACCOMPANY ALL ORDERS B'

August 18, 2023

TO RECEIVE

"PRE-SHOW PRICE". ORDERS RECEIVED AFTER THIS DATE WILL BE CHARGED "SHOW ORDER PRICES", and will not be guaranteed without R.V.S. confirmation!!!!

7. Orders cancelled after the Show Order Prices are in effect, will be charged 50% of the Order Price.

8. Cheques should be made payable to:

RVS Exhibitional Draperies or E-Transfer to admin@rvsdraperies.com

9. Prices are subject to change without notice.

SUB-TOTAL

13% HST

TOTAL

AUTHORIZED CUSTOMER'S SIGNATURE

HST# 104675640RT0001

x

B-31

Date of Order:



Ontario Plowmen's Association
188 Nicklin Road, Guelph, Ontario N1H 7L5
519-767-2928
www.plowingmatch.org

